



Till FY2016-17

From FY2017-18 onwards

Delete ROP

the system will allow contract to be initiated within 7 days of the apprentice joining



My Profile

Hi, [User Name]
Email: [User Email]

[Update Profile](#)

Grievances

- [Grievance 1]
- [Grievance 2]
- [Grievance 3]

[More](#)

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available

ROP New Flow

Step 1

Login as Establishment

Apprenticeship ->
Performance -> choose required options

- Till FY2016-17
- From FY2017-18 onwards
- Delete ROP



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Step 2

Select the Year and Click on **search** button

Apprentice Performance

Expected contract not listed ?

Status

Financial Year !

Pending for Establishment Input

2021-2022

Search

Excel Template

Baseline Input (0)

Qtr 1

Qtr 3 (0)

Qtr 4 (0)

Amend Qtrs (0)

- Select the financial year
- 2017-2018
- 2018-2019
- 2019-2020
- 2020-2021
- 2021-2022
- 2022-2023

Showing 0 to 0 of 0 entries

Search:

All	Student Name	Reg No	Contract No	Specialisation	Joined On	View
No data available in table						

Show 10 entries

Previous Next

Showing 1 to 10 of 21 entries

Copy Excel CSV PDF Print Search:

All	Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
<input checked="" type="checkbox"/>	ALAN S. DEBARGE	ENR0000000001	CTR0000000001	MECHANICAL ENGINEERING	01-May-2020	View
<input type="checkbox"/>	ALAN S. DEBARGE	ENR0000000002	CTR0000000002	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	CHARNEERAN V R	ENR0000000003	CTR0000000003	MECHANICAL ENGINEERING	01-May-2020	View
<input type="checkbox"/>	CHITRA JAGANNATHAN	ENR0000000004	CTR0000000004	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	CARLAWY PRASAD KESHAV	ENR0000000005	CTR0000000005	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	DEVA SRATHAN KANAK REDDY	ENR0000000006	CTR0000000006	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	DEVA SRI A	ENR0000000007	CTR0000000007	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	DEVA SRI B	ENR0000000008	CTR0000000008	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	DEVA SRI C	ENR0000000009	CTR0000000009	MECHANICAL ENGINEERING	05-Jun-2020	View
<input type="checkbox"/>	DEVA SRI D	ENR0000000010	CTR0000000010	MECHANICAL ENGINEERING	05-Jun-2020	View

Show 10 entries

Previous 1 2 3 Next

 Generate Entry Level Template

Step 3

In the Baseline Tab the list of contracts for input will be displayed.

Select the contract and click Generate Entry Level Template.

The baseline template is downloaded on the local drive as RGB Excel sheet file.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi [User Name]

Apprentice Performance

Status

Financial Year !

Pending for Establishment Input

Select the financial year

Search

 /  Excel Template

Baseline Input (0)

Qtr 1 (0)

Qtr 2 (0)

Qtr 3 (0)

Qtr 4 (0)

Amend Qtrs (0)

! **Note:** You can select maximum of 20 students

Step 5

Once saved Click on **Excel template.**

*From Date *To Date

ROP Guidelines ⓘ

Showing 1 to 10 of 14 entries

	Request Number	Template Type	Generated Template {14}	Uploaded Template {9}	Processed Template {9}
<input type="checkbox"/>		Baseline			
<input type="checkbox"/>		Baseline			
<input type="checkbox"/>		Baseline			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			
<input type="checkbox"/>		Quarter Input			

Show 10 entries

Previous 1 2 Next

Delete Selected Templates

Step 6

Apprentice Performance - Excel Templates page appears.

In Uploaded Template column, upload the saved excel sheet followed by the Name of the excel with the Request Number.

Note: Click on ROP guidelines for rating

Back

*From Date: 01/06/2021
*To Date: 10/06/2021
Search

ROP Guidelines ⓘ

Showing 1 to 10 of 14 entries

Copy Excel CSV PDF Print Search:

	Request Number	Template Type	Generated Template (14)	Uploaded Template (10)	Processed Template (10)
<input type="checkbox"/>	██████████	Baseline	██████████	██████████	██████████
<input type="checkbox"/>	██████████	Baseline	██████████	██████████	██████████
<input type="checkbox"/>	██████████	Baseline	██████████	██████████	██████████
<input type="checkbox"/>	██████████	Quarter Input	██████████	██████████	██████████
<input type="checkbox"/>	██████████	Quarter Input	██████████	██████████	██████████
<input type="checkbox"/>	██████████	Quarter Input	██████████	██████████	██████████

Step 7

Once Baseline input is entered, the students will be listed in the Quarter input.

Baseline inputs are auto-approved. Doesn't require any officer approval.



My Profile

Hi, [Name]
Email: [Email]

[Update Profile](#)

Grievances

- [Grievance 1]
- [Grievance 2]
- [Grievance 3]

[More](#)

Performance

- Stipend
- View Stipend Amount
- COP Search
- Update Job Status
- Enable Contract
- Priority Verification
- Manpower Details for ICR
- Edit Technical Skill
- Initiate CoTC

Till FY2016-17

From FY2017-18 onwards

Delete ROP

the system will allow contract
7 days of the apprentice joining

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available

To create Quarter Input

Step 1

Login as **Establishment**

Apprenticeship ->
Performance -> choose
required options

- Till FY2016-17
- From FY2017-18 onwards
- Delete ROP



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Step 2

Select the Year and Click on **search** button

Apprentice Performance

Expected contract not listed ?

Status

Pending for Establishment Input

Financial Year

- 2021-2022
- Select the financial year
- 2017-2018
- 2018-2019
- 2019-2020
- 2020-2021
- 2021-2022
- 2022-2023

Search

Excel Template

Baseline Input (0)

Qtr 1

Qtr 3 (0)

Qtr 4 (0)

Amend Qtrs (0)

Maximum of 20 students

Showing 0 to 0 of 0 entries

Search:

All	Student Name	Reg No	Contract No	Specialisation	Joined On	View
-----	--------------	--------	-------------	----------------	-----------	------

No data available in table

Show 10 entries

Previous

Next

Baseline Input (43)

Qtr 1 (6)

Qtr 2 (23)

Qtr 3 (164)

Qtr 4 (344)

Amend Qtrs (0)

Note: You can select maximum of 20 students

Showing 1 to 6 of 6 entries

Copy Excel CSV PDF Print

Search:

All	Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
<input checked="" type="checkbox"/>	SHARAD K...	STN00000001	STN00000001	MECHANICAL ENGINEERING	08-Jan-2018	View
<input type="checkbox"/>	SHARAD K...	STN00000002	STN00000002	MECHANICAL ENGINEERING	17-Jan-2018	View
<input type="checkbox"/>	SHARAD K...	STN00000003	STN00000003	MECHANICAL ENGINEERING	23-Jan-2018	View
<input type="checkbox"/>	SHARAD K...	STN00000004	STN00000004	MECHANICAL ENGINEERING	02-Jan-2018	View
<input type="checkbox"/>	SHARAD K...	STN00000005	STN00000005	MECHANICAL ENGINEERING	02-Mar-2018	View
<input type="checkbox"/>	SHARAD K...	STN00000006	STN00000006	MECHANICAL ENGINEERING	02-Jan-2018	View

Show 10 entries

Previous 1 Next

Generate Quarter 1 Template

Step 3

The list of contracts for input will be displayed in the Quarter 1 Tab.

Select the contract and click Generate Quarter 1 Template.

The Quarter 1 template is downloaded on the local drive as RGQ Excel sheet file.

Step 5

Once saved ,Click on Excel template

Apprentice Performance

Status

Financial Year !

Pending for Establishment Input ▼

Select the financial year ▼

Search

 Excel Template

Baseline Input (0)

Qtr 1 (0)

Qtr 2 (0)

Qtr 3 (0)

Qtr 4 (0)

Amend Qtrs (0)

! **Note:** You can select maximum of 20 students

Back

*From Date *To Date

ROP Guidelines ⓘ

Showing 1 to 1 of 1 entries (filtered from 17 total entries)

	Request Number	Template Type	Generated Template (17)	Uploaded Template (12)	Processed Template (12)
<input type="checkbox"/>	██████████████████	Quarter Input	██████████ ████████████████████	File Upload	NA

Show entries

Previous **1** Next

Delete Selected Templates

Step 6

Apprentice Performance - Excel Templates page appears.

Search for the Request number

*From Date: 01/06/2021

*To Date: 14/06/2021

[ROP Guidelines](#)

Showing 1 to 1 of 1 entries (filtered from 17 total entries)

Request Number	Template Type	Generated Template (17)	Uploaded Template (13)	Processed Template (13)
[Request Number]	Quarter Input	[Generated Template]	[Uploaded Template]	[Processed Template]

Show 10 entries

Previous 1 Next

Step 7

In Uploaded Template column upload the saved excel sheet followed by the Name of the excel with the Request Number.

Note: Click on ROP guidelines for rating

Apprentice Performance

Expected contract not listed ?

Status

Financial Year !

Pending for Approval v

2017-2018 v

Search

Excel Template

- Baseline Input (0)
- Qtr 1 (8)**
- Qtr 2 (0)
- Qtr 3 (255)
- Qtr 4 (120)
- Amend Qtrs (0)

! Note: You can select maximum of 20 students

Showing 1 to 8 of 8 entries

[Copy](#)
[Excel](#)
[CSV](#)
[PDF](#)
[Print](#)
Search:

Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
...	MECHANICAL ENGINEERING	08-Jan-2018	View
...	MECHANICAL ENGINEERING	18-Sep-2017	View
...	MECHANICAL ENGINEERING	24-Jul-2017	View
...	MECHANICAL AND CONTROL ENGINEERING	22-Aug-2017	View
...	AUTOMOBILE ENGINEERING	02-Aug-2017	View

Step 8

All the Quarter inputs are followed by above mentioned flow and will be approved after the State Officer approves.

You can check the status for Quarter input Pending for Approval with Year under Apprentice Performance refer Step 2

Click view to know the Status of the Request

Apprentice Performance

Back

Quarterly Progress Performance Report

User ID: [Redacted] Name: [Redacted] Contract Number: [Redacted]

Overall Rating: **NA**

Showing 1 to 2 of 2 entries

Copy Excel CSV PDF Print Search:

Quarter	From	To	Assigned	Communication	Leadership	Multi tasking	Time Management	Analytics	Positive Attitude	Technical Skill 1	Technical Skill 2
Quarter 0	08-Jan-2018	08-Jan-2018	Closed	2	3	4	2	3	1	2	NA
Quarter 1	08-Jan-2018	07-Apr-2018	TN Officer (Grad & Tech)	5	6	7	3	6	4	4	NA

Technical Skill 3 NA
LOP Count 5

Show 10 entries

Previous 1 Next

Approved : ■ Rejected : ■ Pending : ■

Step 9

The current status of the Quarter Performance will be displayed in terms of specified color as mentioned

Apprentice Performance

Expected contract not listed ?

Status

Financial Year !

Approved

2017-2018

Search

Excel Template

Baseline Input (1688)

Qtr 1 (1648)

Qtr 2 (1609)

Qtr 3 (1182)

Qtr 4 (714)

Amend Qtrs (2)

! Note: You can select maximum of 20 students

Showing 1 to 1 of 1 entries (filtered from 1,648 total entries)

Copy

Excel

CSV

PDF

Print

Search:

Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
			MECHANICAL ENGINEERING	08-Jan-2018	View

Show 10 entries

Previous

1

Next

Step 10

Once Approved can check the status for Quarter input Approved with Year under Apprentice Performance **refer Step 2**

Click **view** and Status of the Request will be displayed

Apprentice Performance

Back

Quarterly Progress Performance Report

User ID [redacted] Name [redacted] Contract Number [redacted]

Overall Rating NA

Showing 1 to 2 of 2 entries

Copy Excel CSV PDF Print Search: [input]

Quarter	From	To	Assigned	Communication	Leadership	Multi tasking	Time Management	Analytics	Positive Attitude	Technical Skill 1	Technical Skill 2
Quarter 0	08-Jan-2018	08-Jan-2018	Closed	2	3	4	2	3	1	2	NA
Quarter 1	08-Jan-2018	07-Apr-2018	Closed	5	6	7	3	6	4	4	NA

Technical Skill 3 NA
LOP Count 5

Show 10 entries

Previous 1 Next

Approved : [green box] Rejected : [red box] Pending : [yellow box]

Step 11

Quarter Performance will be displayed as Approved



My Profile

Hi, [Name]
Email: [Email]

[Update Profile](#)

Grievances

- [Grievance 1]
- [Grievance 2]
- [Grievance 3]

More

Till FY2016-17

From FY2017-18 onwards

Delete ROP

the system will allow contract
7 days of the apprentice joining

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available

Amend Qtrs

Step 1

Login as Establishment

Apprenticeship ->
Performance -> choose
required options

- Till FY2016-17
- From FY2017-18 onwards
- Delete ROP



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 2

Select the Status and **Financial Year** and Click **Search**

Apprentice Performance

Status

Pending for Establishment Input

Financial Year

- Select the financial year
- Select the financial year
- 2017-2018
- 2018-2019
- 2019-2020
- 2020-2021
- 2021-2022

Search

Excel Template

Baseline Input (0)

Qtr 1 (0)

Qtr 3 (0)

Qtr 4 (0)

Amend Qtrs (0)

Note: You can select maximum of 20 students

Showing 0 to 0 of 0 entries

Search:

All	Student Name	Reg No	Contract No	Specialisation	Joined On	View
-----	--------------	--------	-------------	----------------	-----------	------

No data available in table

Show 10 entries

Previous Next

Apprentice Performance

Status: Financial Year:

Note: You can select maximum of 20 students

Showing 1 to 2 of 2 entries

Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
JAMES	STN0000000000	STN0000000000	MECHANICAL ENGINEERING	02-Mar-2018	View
JAMES	STN0000000000	STN0000000000	MECHANICAL ENGINEERING	02-Mar-2018	View

Show 10 entries Previous 1 Next

Step 3

The list of contracts for input will be displayed in Amend Qtrs Tab.

Contracts that has been amended and extended will be appeared.

Once Contract Amend has been initialized, the contracts will not be displayed in any of the Quarter1,Quarter2. Quarter3 and Quarter4.

To input Refer Step 3 of Quarter Input

Apprentice Performance

Back

Quarterly Progress Performance Report

User ID [redacted] Name [redacted] Contract Number [redacted]

Overall Rating Very Good

Showing 1 to 6 of 6 entries

Copy Excel CSV PDF Print Search: [input]

Quarter	From	To	Assigned	Communication	Leadership	Multi tasking	Time Management	Analytics	Positive Attitude	Technical Skill 1	Technical Skill 2
Quarter 0	02-Mar-2018	02-Mar-2018	Closed	3	2	1	3	2	1	2	NA
Quarter 1	02-Mar-2018	01-Jun-2018	Closed	4	4	4	4	5	5	5	NA
Quarter 2	02-Jun-2018	01-Sep-2018	Closed	7	6	6	6	7	7	6	NA
Quarter3	02-Sep-2018	30-Nov-2018	Closed	7	7	7	7	7	7	7	NA
Amended Quarter4	13-Dec-2018	22-Dec-2018	Closed	7	7	7	7	7	7	7	NA
Amended Quarter5	16-Jan-2019	06-Apr-2019	Closed	9	9	9	9	9	9	9	NA

Show 10 entries

Previous 1 Next

Approved : [green] Rejected : [red] Pending : [yellow]

Step 4

Click View and Apprentice Performance page appears with the status of the Quarter Progress



Expected contract not listed

Step 1

To find the current status of contract or expected contract is not listed under any Quarter click on **Expected contract not listed**

Expected contract not listed ?

Excel Template

Apprentice Performance

Status: Pending for Establishment Input
Financial Year: 2018-2019
Search

- Baseline Input (149)
- Qtr 1 (1259)
- Qtr 2 (100)**
- Qtr 3 (75)
- Qtr 4 (23)
- Amend Qtrs (0)

Note: You can select maximum of 20 students

Showing 1 to 10 of 100 entries
Copy Excel CSV PDF Print Search:

All	Student Name	Enrolment No	Contract No	Specialisation	Joined On	View
<input type="checkbox"/>				MECHANICAL ENGINEERING	23-Jul-2018	View
<input type="checkbox"/>				MECHANICAL ENGINEERING	09-Aug-2018	View
<input type="checkbox"/>				MECHANICAL ENGINEERING	04-Jan-2019	View
<input type="checkbox"/>				MECHANICAL ENGINEERING	04-Dec-2018	View
<input type="checkbox"/>				MECHANICAL ENGINEERING	02-Aug-2018	View



Contract Status Listing



Please enter User ID

Search

Reset

Step 2

Enter User ID and click Search, then User ID Status will display.



Contract Status Listing

User ID Status

User ID with Contract Status

Showing 1 to 5 of 5 entries

Copy Excel CSV PDF Print

Search:

Establishment ID	Contract Number	Student Name	Quarter Description	Quarter From Date	Quarter To Date	Quarter Status
			Baseline	23/07/2018	23/07/2018	<ul style="list-style-type: none">Baseline template has been generated
			Quarter 1	23/07/2018	22/10/2018	<ul style="list-style-type: none">ROP is approved by the Officer and is available in the template :

Step 3

On the User ID Status page we will get detailed Quarter Status.



ABINESH P

STND006180407254

STNDP18006008952

MECHANICAL ENGINEERING

04-Dec-2018

View



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Notification & Aging

No of Pending Received Notifications

Note:
• Do note that you will be logged out on pressing
• Click on the Numbers to view only Filtered Notif
180 days will not get displayed as part of Notific

- Facilitate Training & Placement
- Feedback
- Contracts
- Delete Contract
- Record of Progress**
- Tcr Notifications
- Performance
- Stipend
- Bill Notification
- Stipend Claim Status
- Update Job Status
- CoTC

Data as of: Jul 20, 2022 12:21:41 PM

reload button for security reasons.
only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond

Expiring Today **0** | Today | Performance **5** | Last 30 Days **25** | Upto 180 Days **102**

Showing 1 to 10 of 102 entries

User Id	User Name	Current Status	Modified By	Modified Date	Aging (in days)	Function
		Pending for Approval		Jan 24, 2022 2:21:23 PM	177	Enable Sandwich
		Memo Issued		Jan 25, 2022 11:28:30 AM	176	Contract

Director Approve or Reject a ROP request

Step 1

Login as BOAT Official and point to Apprenticeship, click on Record of Progress. Apprentice Performance page appears



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 2

Select contract end year and Pending for Approval, then click on Search. All pending requests will list be listed.

- State officers can Approve or Reject the ROP request
- To Approve ROP request, select a contract, then click Approve
- To Reject ROP request, select a contract, then click Reject

Apprentice Performance

*Year (denotes contract end date)

Approved
 Pending For Approval

Apprentice Performance List

Showing 1 to 1 of 1 entries (filtered from 282 total entries)

Search:

All	Student Name	Contract No	Establishment	Progress Report for Quarter	Assessment	LOP Days	View
<input type="checkbox"/>				Quarter 1 (2018-10-03 to 2019-01-02)	Excellent	0	View

Show 10 entries



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Successfully Approved ROP(s) for 1 contract(s)

Apprentice Performance

*Year (denotes contract end date)

2022 Approved Pending For Approval

Apprentice Performance List

Showing 1 to 2 of 2 entries

Search:

All	Student Name	Contract No	Establishment	Progress Report for Quarter	Assessment	LOP Days	View
<input type="checkbox"/>	THIRUMAVALAVAN K			Quarter 1 (2020-03-21 to 2020-03-21)	Excellent	0	View
<input type="checkbox"/>	student			Terminated Quarter 2 (2022-03-31 to 2022-05-25)	Excellent	0	View

Show 10 entries

Step 3

Once clicked on Approve, then the Successfully Approved ROP message will display, and contract no. will be listed for the next Quarter on the Apprentice Performance page in the respective establishment.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



ROP(s) for the selected contract(s) has been rejected and sent back for clarification to respective establishment(s)

Apprentice Performance

*Year (denotes contract end date)

2022

Approved Pending For Approval

Search

Cancel

Apprentice Performance List

Showing 1 to 2 of 2 entries

Copy Excel CSV PDF Print

Search:

All	Student Name	Contract No	Establishment	Progress Report for Quarter	Assessment	LOP Days	View
<input type="checkbox"/>	THIRUMAVALAVAN K	STNDP19010000248	HYUNDAI MOTOR INDIA LIMITED (STNKCP000085)	Quarter 1 (2020-03-21 to 2020-03-21)	Excellent	0	View
<input type="checkbox"/>	student	STNDP21605000001	HYUNDAI MOTOR INDIA LIMITED (STNKCP000085)	Terminated Quarter 2 (2022-03-31 to 2022-05-25)	Excellent	0	View

Show 10 entries

Previous

1

Next

Step 3

Once clicked on Reject, then the selected contract has been rejected and sent back for seek clarification to establishment message will display. and contract no. will be listed under same Quarter in Apprentice Performance page in the respective Establishment