



Contracts

Lockdown Amendment

Lockdown Amendment Status

Performance

Stipend

View Stipend Amount

COP Search

Update Job Status

Enable Contract

Priority Verification

Manpower Details for ICR

Edit Technical Skill

Initiate CoTC

Home | Communication | Employment

Help

Hi

My Profile

Hi, [Name]
[Address]
Email: [Email]

[Update Profile](#)

Grievances

[Grievance 1]
[Grievance 2]
[Grievance 3]

More

ate profiles that might suit your
ers who might apply for your

the system will allow contract
7 days of the apprentice joining

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available

Contract Creation

Step 1

Contract Initiation will be started from Establishment Login. Login as Establishment in the portal and navigate to the menu

Apprenticeship -> Contracts



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



[Home](#) | [Communication](#) | [Employment](#) | [Apprenticeship](#) | [Help](#)

Hi [\[User Name\]](#)

Contracts

[+ Create Contract](#)

Search By

All Requests Pending

Contract No

From

To

[Search](#)

Step 2

In the Contract Creation page
Click on the **Create Contract**
button.

It will land on
the **Create Contract** page.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Help

Hi [User Name]

Create Contract

- Note**
- To search and initiate Contract, Students need to enroll in the respective board officials
- Contract can be created for maximum of 10 students in a session
- Searched students should have same 'Date of joining', 'Performance' and '2' entry
- Searched students should belongs to same 'Registration' (i.e. '12' entry)
- This is a system based acceptance of terms and conditions

*Enter Date of Joining to check availability of training slots

*Student IDs (comma or semi-colon separated)

Search

Clear

[Click here to view assessment details](#)

* Fields are Mandatory

Message

You have **2039** number of ROPs for which performance values has to be entered.

Note: On time completion of ROPs will help in generating certificate of proficiency for the students without delay.

OK

Step 3

A popup message will be displayed stating the pending ROP's that needs to be added from the Establishment end. Click on **OK** to proceed further.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Create Contract

[Click here](#) to view assessment de

- Note**
- To search and initiate Contract, Students need to enroll in the portal and their details need to be marked as Verified by the respective board officials.
 - Contract can be created for maximum of 10 students in a single search
 - Searched students should have same 'Date of joining', 'Period of training', 'Stipend amount', 'Technical skills' and 'Section 22' entry
 - Searched students should belongs to same 'Registration type' (Graduate/Technician) and 'Course type' (Regular/Sandwich)
 - This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security.

* Fields are Mandat

*Enter Date of Joining to check availability of training slots

01/02/2017



Total Training slots available: 146 (Grad: 5 | Dip: 141)

*Student IDs (comma or semi-colon separated)

February 2017						
Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4
5	6	7	8	9	10	11

Search

Clear

Step 4

Select the Date of joining and the total number of training slots will be displayed. Establishment can create contracts based on the available slots.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Create Contract

[Click here to view assessment details.](#)

- Note**
- To search and initiate Contract, Students need to enroll in the portal and their details need to be marked as Verified by the respective board officials.
 - Contract can be created for maximum of 10 students in a single search
 - Searched students should have same 'Date of joining', 'Period of training', 'Stipend amount', 'Technical skills' and 'Section 22' entry
 - Searched students should belongs to same 'Registration type' (Graduate/Technician) and 'Course type' (Regular/Sandwich)
 - This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security

* Fields are Mandatory

*Enter Date of Joining to check availability of training slots Total Training slots available: 2144 (Grad: 102 | Dip: 2042)

Do note that 2150 more contracts can be created under stipend reimbursement quota. However, this depends on the approval of previous contracts that were created.

*Student IDs (comma or semi-colon separated)

Search

Clear

Back

Step 5

Enter the student ID in the text box below. To create contracts for multiple students, the student id can be entered with the help of comma or semi- colon separated. Once it is entered click on the **Search** button.

Step 6

The Search will get **Add Contract Information** form.

Fill all the required contract information and then click on the **Create** button.

Add Contract Information

Following values will be applied for all students:

*Date of Joining	*Period of Training	*Stipend Amount	*Technical Skill 1	Technical Skill 2 (Optional)	Technical Skill 3 (Optional)
<input type="text" value="01/04/2021"/>	<input type="text" value="12 months"/>	<input type="text" value="Please enter"/>	<input type="text" value="Please enter"/>	<input type="text" value="Please enter"/>	<input type="text" value="Please enter"/>
*We will be engaging apprentices under <input type="radio"/> Sec 22 (1) <input type="radio"/> Sec 22 (2) of the Apprenticeship Act Click Here for details					

Note: It is the onus of the establishment to ensure that the Student details are verified with the original documents. Important: Do check the bank account number and IFSC of each candidate, while creating the contract by opening the Bank Document Proof given below. Transaction made to this bank account will be validated by the system before stipend is reimbursed by the respective Board. In case if you are proposing to transfer stipend to different bank account number and IFSC of apprentice, do request the candidate to modify the bank account details, in their profile through the student login before creating the contract.

Showing 1 to 1 of 1 entries

Enrollment No	Student Name	Govt ID Proof	Bank Document Proof	Educational Certificate	Student Photo	Employee ID	Estb Declaration
	Sudar	<input type="button" value="Upload"/>	<input type="button" value="Upload"/>	<input type="button" value="Upload"/>	<input type="button" value="Upload"/>	<input type="text"/>	<input type="checkbox"/>

Following values will be applied for all students:

*Date of Joining: 01/04/2021
*Period of Training: 12 months
*Stipend Amount: 9000
*Technical Skill 1: construction
Technical Skill 2 (Optional): mechanical
Technical Skill 3 (Optional): Please enter
*We will be engaging apprentices under: Sec 22 (1)

Note: It is the onus of the establishment to ensure that the Student data is correct. The establishment is responsible for providing the bank account number and IFSC of each candidate, while creating the contract by opening the Bank Document Proof given below. Transaction amount and is reimbursed by the respective Board. In case if you are proposing to transfer stipend to different bank account number and IFSC of apprentice, you need to update their profile through the student login before creating the contract.

Showing 1 to 1 of 1 entries

Enrollment No	Student Name	Govt ID Proof	Student Photo	Employee ID	Estb Declaration
STND870220300001	Sudar	Upload	Upload		<input checked="" type="checkbox"/>

Show 10 entries

Create contract for 1 out of 1 candidate(s).

Disclaimer

You have selected **1 out of 1** candidates for creating contract.

Email reminder sent to **0** students to upload missing documents.

Going further no change in period of training will be made.

OK **Cancel**

Step 7

A Disclaimer will be displayed with the message. Click **OK** if there is no change in the Training Period else click the **Cancel** button if there are any changes and click on the **Create** Button.

Add Contract Information

1 contract(s) created successfully. Pending with Candidate(s) for acceptance.

Following values will be applied for all students:

*Date of Joining: 01/12/2021

*Period of Training: 12 months

*Stipend Amount: 9000

*Technical Skill 1: mechanical

Technical Skill 2 (Optional): Please enter

Technical Skill 3 (Optional): Please enter

*We will be engaging apprentices under: Sec 22 (1)

Note: It is the onus of the establishment to ensure that the Student data is correct and to provide the bank account number and IFSC of each candidate, while creating the contract by opening the Bank Document Proof given below. Transaction amount is reimbursed by the respective Board. In case if you are proposing to transfer stipend to different bank account number and IFSC of apprentice, please update their profile through the student login before creating the contract.

Showing 1 to 1 of 1 entries

Enrollment No	Student Name	Govt ID Proof	Student Photo	Employee ID	ACRF Document
STND006200400004	Nisha	Upload	Upload		ACRF Document.pdf

Show 10 entries

Contract Creation Message

1 contract(s) created successfully. It is now pending with the candidate(s) for acceptance. After candidate acceptance, the request will be sent to regional board officer for approval. Stipendiary reimbursement for the submitted contract(s) will be determined at the time of approval based on your eligibility.

[OK](#)

Step 8

Contract Creation message will be displayed once the contract has been created successfully. Click on the **OK** button.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



My Profile

Welcome, [User Name]
ID: [User ID]
Email: [User Email]
Contract No: Please click here to take action on the contract.
Date of Enrollment: 11-09-2019
[Update Profile](#)

Apprenticeship Mela

[Click Here](#) to view the Apprenticeship Mela

Related Sites

These Links shall take you outside our web space to an external website. The Board of Apprenticeship Training (Southern Region) or National Informatics Centre are not responsible for the contents or reliability of the linked websites.
> [Ministry of Human Resource Development](#)

Contract Acceptance

Your Contract is almost ready !!!

[Click Here](#) to take action on your contract request before it expires in **10 Days 11 Hours 21 Minutes 21 Seconds**

Grievances

No pending requests

Notifications

We have updated our site with an all new-look. We have also added several new features to make your stay in our portal even more exciting!
- NATS Admin Team

Apprenticeship Advertisements

No Advertisements

COP

No COP dispatched

Step 9

To **Accept/Reject** a Contract the student needs to click on the **Click Here** Button in Student Dashboard. It will redirect you to the **View Contract Form** page.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



View Contract Form

Contract is being created for you by [Establishment Name]

i This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. Do check the bank account number and IFSC given below. Stipend transfer by the training establishment will be made to this bank account only. In case you will be receiving stipend from the training establishment in a different bank account number, do modify the same from your profile section before accepting this contract. Once contract is accepted, no change can be made in any of your profile details. You are requested to respond before 12-Aug-2022 .

Enrollment No	Email ID	Mobile No	
[Redacted]	[Redacted]	[Redacted]	
*Date of Joining	Period of Training	*Stipend Amount	Employee ID
01-Dec-2021	12 months	[Redacted]	NA
*Technical Skill 1	Technical Skill 2	Technical Skill 3	Document
mechanical	NA	NA	<input checked="" type="checkbox"/> Download ACRE
*Bank Account Number	*Bank IFSC Code		
[Redacted]	[Redacted]		

Accept Reject

Save

Back

Step 10

Select the **Approve/Reject** checkbox and then click on the **Save** button.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication v | Employment v | Apprenticeship v | Establishment Requests v | Help v

Hi [User Name] v

Contract is accepted and sent to Officer for further approval

View Contract Form

Contract is being created for you by [User Name]

i This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. You are requested to respond within 15 days.

Step 11

Once the student accepts the contract, the request will be sent to the Placement officer for further approval. The below message will be displayed to the student.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Notification & Aging

Data as of: Nov 1, 2019 12:40:10 PM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

- Expiring Today: 0
- Today: 1
- Last 7 Days: 1
- Last 30 Days: 1
- Upto 180 Days: 19

Showing 1 to 10 of 19 entries

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Assign to BOAT User		May 31, 2019 7:05:39 PM	154	Contract
			ACRC Generated		Jun 17, 2019 6:33:04 PM	137	Contract
			ACRC Generated		Jun 18, 2019 5:30:52 PM	136	Contract
			Assign to BOAT User		Jun 24, 2019 5:07:32 PM	130	Contract
			Approved for Termination		Jun 26, 2019 3:31:33 PM	128	Contract
			Assign to BOAT User		Jun 26, 2019 12:37:06 PM	128	Contract
			Assign to BOAT User		Jun 28, 2019 12:09:51 PM	126	Contract
			Memo Issued		Jul 1, 2019 6:30:02 PM	123	Contract
			Memo Issued		Jul 2, 2019 5:54:25 PM	122	Contract
			Assign to BOAT User		Aug 1, 2019 11:36:31 AM	92	Contract

Show 10 entries

Step 12

The request will be mapped to the placement officer based on the Establishment factory state id. Let's say if the Establishment is registered under Karnataka state, then the request will be pending under **Kagplacement** officer login.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Notification & Aging

Data as of: Nov 1, 2019 12:40:10 PM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

Expiring Today | 0
Today | 1
Last 7 Days | 1
Last 30 Days | 1
Upto 180 Days | 19

Showing 1 to 1 of 1 entries (filtered from 19 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			ACRC Generated		Nov 1, 2019 12:39:11 PM	0	Contract

Show 10 entries

Previous 1 Next

Step 13

The **Kagplacement** officer can now login and approve the contract request which will be available in their **Notification & Aging page**. By clicking on the student user id it will redirect to the next page with respective student information for verification.

604	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY	0	0	0	1	0	NA	0	0	NA	0	0	NA
780	COMPUTER SCIENCE	0	0	0	3	3	NA	0	1	NA	0	0	NA

Total Available Slots

Graduate/Technician	516
---------------------	-----

View Contract Form

Enrollment No [REDACTED]	Student Name [REDACTED]	Email ID [REDACTED]	Mobile No [REDACTED]
Date of Joining 01/11/2017	Period of Training 12 months	Stipend Amount 5000.0	Employee ID
Technical Skill 1 Java	Technical Skill 2	Technical Skill 3	
Government ID Proof ⓘ View ID Proof	Student Certificate ⓘ View Certificate	Student Photo ⓘ View Photo	Document <input checked="" type="checkbox"/> Download ACRE

*We will be engaging apprentices under Sec 22 (1) Sec 22 (2) of the Apprenticeship Act.

*Approve/ Reject
 Verified Seek Clarification

Step 14

The available slots information of that establishment and the contract information of the respective student will be shown. Click on the **Verified/Seek Clarification** checkbox and then click on **save** button.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (19) | Help

Hi

Contract is verified and sent to Officer for further approval

Contracts

+ Create Contract

Organization Search By All Requests Pending Contract No From To

Showing 0 to 0 of 0 entries

Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Show 10 entries

Step 15

Once it is verified by the Placement Officer, a message will be displayed as **“Contract is verified and sent to Officer further approval”**.

Government ID Proof ⓘ

[View ID Proof](#)

Student Certificate ⓘ

[View Certificate](#)

Student Photo ⓘ

[View Photo](#)

Bank document ⓘ

[View Bank Proof](#)

Document

[Download ACRE](#)

*We will be engaging apprentices under Sec 22 (1) Sec 22 (2) of the Apprenticeship Act.

*Approve/ Reject

Verified Seek Clarification

Reason

--Select a Reason--
Mismatch in Photo
Mismatch in Name
Mismatch in Branch of study

[Edit Student profile](#)

*Remarks

to verify

Max 250 characters

Establishment Remarks

Seek Clarification

Step 16

Click on Seek Clarification . Select Reason and enter the remarks



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Seek Clarification

Step 17

Click on Save. Request will be sent to the industry.

The industry can resubmit the details and get the contract approved

Request sent to Industry User Seeking Clarification for Candidate with Enrollment No: [input field]

Contracts

+ Create Contract

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By
 All Requests Pending

Organisation: [input] Contract No: [input] From: 01/08/2022 To: 01/08/2022 Search

Showing 0 to 0 of 0 entries Copy Excel CSV PDF Print Search: [input]

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Notification & Aging

Data as of: Nov 1, 2019 12:42:13 PM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

- Expiring Today: 0
- Today: 1
- Last 7 Days: 1
- Last 30 Days: 3
- Upto 180 Days: 213

Showing 1 to 1 of 1 entries (filtered from 213 total entries)

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Pending for Approval	kagplacement	Nov 1, 2019 12:41:47 PM	0	Contract

Show 10 entries

Step 18

Now the request will be pending with the respective state officer. The state officer has to follow the same steps as that of **13, 14, and 15**. Once the request is approved, a success message will be displayed to the officer stating **“Request approved for contract creation for candidate with Enrollment no”** and an email will be triggered to the respective student.

606	APPLIED ELECTRONICS & INSTRUMENTATION ENGINEERING	0	0	0	0	0	NA	1	0	NA	0	0	NA
604	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY	0	0	0	1	0	NA	0	0	NA	0	0	NA
780	COMPUTER SCIENCE	0	0	0	3	3	NA	0	1	NA	0	0	NA

Total Available Slots

Graduate/Technician	516
---------------------	-----

View Contract Form

Enrollment No [REDACTED]	Student Name [REDACTED]	Email ID [REDACTED]	Mobile No [REDACTED]
Date of Joining 01/11/2017	Period of Training 12 months	Stipend Amount 5000.0	Employee ID
Technical Skill 1 Java	Technical Skill 2	Technical Skill 3	
Government ID Proof ⓘ View ID Proof	Student Certificate ⓘ View Certificate	Student Photo ⓘ View Photo	Document Download ACRE

*We will be engaging apprentices under Sec 22 (1) Sec 22 (2) of the Apprenticeship Act.

*Approve/ Reject
 Approved Seek Clarification

Save

Cancel

Step 19

Now the request will be pending with the respective state officer. The state officer has to follow the same steps as that of **16, 17, and 18**. Once the request is approved, a success message will be displayed to the officer stating **“Request approved for contract creation for candidate with Enrollment no”** and an email will be triggered to the respective student.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (19) | Help

Hi

Request approved for Contract Creation for Candidate with Enrollment No: [redacted]

Contracts

Organization:

Search By: All Requests Pending

Contract No:

From: 01/11/2019

To: 01/11/2019

Showing 0 to 0 of 0 entries

Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Show 10 entries

Step 18

Now the request will be pending with the respective state officer. The state officer has to follow the same steps as that of **16, 17, and 18**. Once the request is approved, a success message will be displayed to the officer stating **“Request approved for contract creation for candidate with Enrollment no”** and an email will be triggered to the respective student.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Establishment Requests | Help

Hi

My Profile

Welcome,
ID: STNG916170500161
Email:
Contract No:
Date of Enrollment: 11-09-2019
[Update Profile](#)

COP

No COP dispatched

Offer Acceptance

You have no offers right now. Search and find your perfect job.

Grievances

No pending requests

Notifications

We have updated our site with an all new-look. We have also added several new features to make your stay in our portal even more exciting!

- NATS Admin Team

Job Advertisement

Telangana

Post Advertised: Research & Development, Any Other - Specify
Salary: 5000
Vacancy: 5
Applied Candidates: 3
Expiry Date: 01-09-2020

[View More Details](#)

[View More Jobs](#)

Step 19

Contract no. will be available for the student under **My Profile** in their Dashboard. Student can also find their Contract Number from their Contract approval email.

*Date of Joining

01-Dec-2021

*Technical Skill 1

mechanical

*Bank Account Number

Period of Training

12 months

Technical Skill 2

NA

*Bank IFSC Code

*Stipend Amount

██████

Technical Skill 3

NA

Employee ID

NA

Document

 [Download ACRF](#)

Accept Reject

*Reasons for Contract Rejection

more info needed

Max 250 characters

Save

Back

Reject Contract

Step 1

Click on Reject radio button from View contract page and enter the reason for contract rejection

Click on **Save**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Request rejected for contract with Establishment: HYUNDAI MOTOR INDIA LIMITED

View Contract Form

Contract is being created for you by **HYUNDAI MOTOR INDIA LIMITED**

i This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. Do check the bank account number and IFSC given below. Stipend transfer by the training establishment will be made to this bank account only. In case you will be receiving stipend from the training establishment in a different bank account number, do modify the same from your profile section before accepting this contract. Once contract is accepted, no change can be made in any of your profile details. You are requested to respond before 12-Aug-2022 .

Enrollment No	Email ID	Mobile No	
ETND00020400004	summy@summyhats.com	9999999999	
*Date of Joining	Period of Training	*Stipend Amount	Employee ID
01-Dec-2021	12 months	5000.0	NA
*Technical Skill 1	Technical Skill 2	Technical Skill 3	Document
mechanical	NA	NA	<input checked="" type="checkbox"/> Download ACRE

Reject Contract

Step 2

Contract rejection message will be displayed, and request will go to establishment.



Contracts

Lockdown Amendment

Lockdown Amendment Status

Performance

Stipend

View Stipend Amount

COP Search

Update Job Status

Enable Contract

Priority Verification

Manpower Details for ICR

Edit Technical Skill

Initiate CoTC

Home | Communication | Employment

Help

Hi

My Profile

Hi, [Name]
[Address]
Email: [Email]

[Update Profile](#)

Grievances

[Grievance 1]
[Grievance 2]
[Grievance 3]

More

ate profiles that might suit your
ers who might apply for your

the system will allow contract
7 days of the apprentice joining

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available

Contract Amend

Step 1

Login as **Establishment**

Apprenticeship -> Contracts



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Help

Hi [User Name] | [User Role]

Contracts

Contract creation process is under maintenance till 15-Nov-2019. Please reach out to concerned Officer for queries.

[+ Create Contract](#)

Search By

All Requests Pending

Contract No

From

To

[Search](#)

Step 2

Search for Contracts with dates

Contracts

[+ Create Contract](#)

Search By

All Requests Pending

Contract No

From

12/01/2016



To

02/06/2021



Search

Showing 1 to 10 of 5,694 entries (filtered from 7,218 total entries)

[Copy](#)

[Excel](#)

[CSV](#)

[PDF](#)

[Print](#)

Search:

APPROVED

Enrollment No	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
View			02/02/2016	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			18/01/2016	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			03/10/2016	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			05/06/2020	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			18/09/2017	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			24/07/2017	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form
View			01/12/2019	Amend Approved	TN Placement (Grad & Tech)	View Amend Confirmation Letter
View			01/12/2019	Amend Approved	TN Officer (Grad & Tech)	View Amend Confirmation Letter
View			01/12/2019	Amend Approved	TN Officer (Grad & Tech)	View Amend Confirmation Letter
View			05/06/2020	Approved	TN Placement (Grad & Tech)	View ACRF Notification Form

Show entries

[Previous](#)

[1](#)

[2](#)

[3](#)

[4](#)

[5](#)

[...](#)

[570](#)

[Next](#)

[Novate](#)

[Amend Contract](#)

[Notify Student Absence](#)

[Terminate Contract](#)

Step 3

Select the Contract to be amended and click Amend Contract

Amend Contract

Note: The number of leave days to amend a contract depends on the individual establishment rules. The cap on 27 days is being removed henceforth.

Student Name*	Enrollment No*	Contract Registration No*	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Date of Joining*	Contract End Date*	Click here to view contract details.	
<input type="text" value="02/02/2016"/>	<input type="text" value="01/02/2017"/>		
*Absence From Date	*Absence To Date	Total Absent Days	Tentative Contract End Date
<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>
*Reason for Absence			
<input type="text"/>			
<small>Max 250 characters</small>			
Save & Confirm Amend	Cancel	Reset	

Amend/Absence History

Contract No	Absence From Date	Absence To Date	Total Absent Days	Amend From Date	Amend To Date	Actual Contract End Date	Remarks	Amend Status
No Records Found								

Step 4

Fill the Mandatory fields and Click **Save & Confirm Amend**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi

Request has been submitted for amending the contract : Please send the duly filled and signed form to the regional board concerned. To download the form, click on Contract Amend form link.

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

12/01/2016



To

02/06/2021



Search

Showing 1 to 10 of 7,218 entries

Copy Excel CSV PDF Print

Search:

Enrollment No	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input type="radio"/>			02/02/2016	Pending Approval for Amend	TN Officer (Grad & Tech)	View Amend Form
<input type="radio"/>			02/10/2020	ACRC Generated	TN Placement (Grad & Tech)	View Print Upload ACRF ACRF

Step 5

You will receive the message as submitted for amending with contract id and will be forwarded to State Officer.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Step 6

Login as State Officer and Search for the contract and click on the User id

Notification & Aging

Data as of: Jun 2, 2021 8:27:26 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0 | Today 1 | Last 7 Days 7 | Last 30 Days 21 | Upto 180 Days 101

Showing 1 to 1 of 1 entries (filtered from 101 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
[User Id]	V SHARADAM	BTNDP100000000	Pending Approval for Amend	BTNDP100000000	Jun 2, 2021 8:24:45 AM	0	Contract

Amend Contract

Enrollment No

[REDACTED]

Student Name

V SHANMUGAM

Contract Registration No

[REDACTED]

Establishment ID

[REDACTED]

Establishment Name

[REDACTED]

Date of Joining

02/02/2016

Contract End Date

01/02/2017

Absence From Date

16/10/2016

Absence To Date

19/10/2016

Status

Pending Approval for Amend

Reason for Extension

Specify

*Amend Status

Verified Seek Clarification

*Comments

Max 250 characters

*Recommendation of the Officer

Max 250 characters

Submit

Cancel

Reset

Amend/Absence History

Showing 1 to 1 of 1 entries

Search:

Contract No	Absence From Date	Absence To Date	Total Absent Days	Amend From Date	Amend To Date	Actual Contract End Date	Remarks	Amend Status
[REDACTED]	16/10/2016	19/10/2016	4	16/10/2016	19/10/2016	05/02/2017		Pending Approval for Amend

Step 7

Fill the Mandatory fields and Click Submit.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Amend Request has been verified and Amend Note sent to Boat User for Contract Number :

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation:

Search By: All Requests Pending

Contract No:

From: 01/06/2021

To: 02/06/2021

Showing 0 to 0 of 0 entries

Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Show 10 entries

Step 8

You will receive the message as request has been verified and send to placement user

Seek Clarification

Step 9

Select the contract and click on Amend Contract

C			17/02/2022	Contract Termination Rejected	Establishment	View	
C			01/01/2022	Contract Terminated	TN Officer (Grad & Tech)	View	
C			10/01/2022	Seek Clarification	Establishment	View	Print ACRF
C			10/01/2022	Contract rejected by student	Establishment	View	
C			10/01/2022	Contract rejected by student	Establishment	View	
C			10/01/2022	Contract rejected by student	Establishment	View	
C			01/07/2022	Assign to BOAT User	Candidate	View	Termination Order Proforma
<input checked="" type="radio"/>			03/05/2022	ACRC Generated	Candidate	View	Print ACRF
C			01/01/2022	ACRC Generated	Candidate	View	Print ACRF
C			01/06/2022	ACRC Generated	Candidate	View	Print ACRF

Show 10 entries

[Previous](#) **1** [2](#) [3](#) [Next](#)

- Novate
- Amend Contract**
- Notify Student Absence
- Terminate Contract

Amend Contract

Enrollment No

STNG006190305993

Student Name

Linu

Contract Registration No

STNGS22006000003

Establishment ID

STNCGS000001

Establishment Name

packers

Date of Joining

01/05/2022

Contract End Date

30/04/2023

Absence From Date

01/07/2022

Absence To Date

04/07/2022

Status

Pending Approval for Amend

Reason for Extension

training

***Amend Status**

Verified Seek Clarification

***Comments**

verify

Max 250 characters

***Recommendation of the Officer**

verify

Max 250 characters

Submit

Cancel

Reset

Seek Clarification

Step 10

Enter the Amend status as
Seek Clarification



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Industry has been asked for clarification on Amend Request for Contract Number:

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To



Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View	Quick View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------	------------

No data available in table

Seek Clarification

Step 11

Enter the Amend status as Seek Clarification



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports | Help

HI

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

To

01/05/2022



01/08/2022



Search

Showing 1 to 1 of 1 entries

Copy

Excel

CSV

PDF

Print

Search:

Enrolment	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input checked="" type="radio"/> @The...@The...@The...	Linu	@The...@The...@The...	01/05/2022	Seek Clarification	Establishment	View Print ACRF

Show 10 entries

Previous

1

Next

Seek Clarification

Step 12

Login as establishment and navigate to contract screen

Date of Joining*

01/05/2022

Contract End Date*

30/04/2023

*Absence From Date

01/07/2022

*Absence To Date

04/07/2022

Total Absent Days

4

Tentative Contract End Date

04/05/2023

*Reason for Absence

training

Max 250 characters

Confirm Amend

Cancel

Amend/Absence History

Contract No	Absence From Date	Absence To Date	Total Absent Days	Amend From Date	Amend To Date	Actual Contract End Date	Remarks	Amend Status
	01/07/2022	04/07/2022	4	01/07/2022	04/07/2022	04/05/2023	verify	Seek Clarification

Seek Clarification

Step 13

Click on Confirm Amend after checking all the details



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports | Help

Hi

Request has been submitted for amending the contract : 3. Please send the duly filled and signed form to the regional board concerned. To download the form, click on Contract Amend form link.

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

To

01/05/2022



01/08/2022



Search

Showing 1 to 1 of 1 entries

Copy

Excel

CSV

PDF

Print

Search:

Enrolment	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input type="radio"/>			01/05/2022	Pending Approval for Amend	TN Officer (Grad & Tech)	View Amend Form

Show 10 entries

Previous

1

Next

Seek Clarification

Step 14

The request will be successfully submitted



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Seek Clarification

Step 15

Login as state officer and verify the amended contract after entering all mandatory detail

Amend Contract

Enrollment No

[Redacted]

Student Name

Student

Contract Registration No

[Redacted]

Establishment ID

[Redacted]

Establishment Name

[Redacted]

Date of Joining

01/03/2022

Contract End Date

31/08/2022

Absence From Date

14/04/2022

Absence To Date

21/04/2022

Status

Pending Approval for Amend

Reason for Extension

test

*Amend Status

Verified Seek Clarification

*Comments

Max 250 characters

*Recommendation of the Officer

Max 250 characters



Step 16

Notification & Aging

Data as of: Jun 2, 2021 8:31:03 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0 | Today 1 | Last 7 Days 13 | Last 30 Days 26 | Upto 180 Days 49

Showing 1 to 1 of 1 entries (filtered from 49 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
STEP16000000	V SHANKAR	STEP16000000	Pending for Approval	Ingofficer	Jun 2, 2021 8:30:06 AM	0	Contract

Login as Placement User and Search for the contract and click on the User id



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Amend Contract

Enrollment No [REDACTED]	Student Name [REDACTED]	Contract Registration No [REDACTED]	
Establishment ID [REDACTED]	Establishment Name [REDACTED]	Date of Joining 02/02/2016	Contract End Date 01/02/2017
Absence From Date 16/10/2016	Absence To Date 19/10/2016	Status Pending for Approval	Reason for Extension Specify
*Amend Status <input type="radio"/> Assign to Officer	*Comments <input type="text"/> Max 250 characters	Recommendation of the Officer <input type="text"/> Specify the comments Max 250 characters	

Amend/Absence History

Showing 1 to 1 of 1 entries

Search:

Contract No	Absence From Date	Absence To Date	Total Absent Days	Amend From Date	Amend To Date	Actual Contract End Date	Remarks	Amend Status
[REDACTED]	16/10/2016	19/10/2016	4	16/10/2016	19/10/2016	05/02/2017	[REDACTED]	Pending for Approval

Step 17

Fill the Mandatory fields and Click Submit.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGPLACEMENT

Amend Request has been forwarded to Boat Officer for further processing for Contract Number : [\[Link\]](#)

Contracts

[+ Create Contract](#)

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation:
 Search By: All Requests Pending
 Contract No:
 From:
 To:

Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Navigation controls: Previous, Next

Step 18

You will receive the message as request is forwarded State Officer



Step 19

Notification & Aging

Data as of: Jun 2, 2021 10:57:50 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today: 0 | Today: 2 | Last 7 Days: 8 | Last 30 Days: 22 | Upto 180 Days: 102

Showing 1 to 1 of 1 entries (filtered from 102 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
STNGOFFICER	ADWIKULSABH YAKHUNE	STNGP/2000000018	Pending for Approval	tnplacement	Jun 2, 2021 10:57:18 AM	0	Contract

Login as State Officer and Search for the contract and click on the User id

Amend Contract

Enrollment No

XXXXXXXXXXXX

Student Name

XXXXXXXXXXXXXXXXXXXX

Contract Registration No

XXXXXXXXXXXX

Establishment ID

XXXXXXXXXXXX

Establishment Name

XXXXXXXXXXXXXXXXXXXX

Date of Joining

05/06/2020

Contract End Date

04/06/2021

Absence From Date

01/06/2021

Absence To Date

02/06/2021

Status

Pending for Approval

Reason for Extension

ikgoiio

*Amend Status

Verified

*Comments

lkjm

Max 250 characters

*Recommendation of the Officer

Max 250 characters

Submit

Cancel

Reset

Amend/Absence History

Showing 1 to 1 of 1 entries

Search:

Contract No	Absence From Date	Absence To Date	Total Absent Days	Amend From Date	Amend To Date	Actual Contract End Date	Remarks	Amend Status
XXXXXXXXXXXX	01/06/2021	02/06/2021	2	01/06/2021	02/06/2021	06/06/2021	lkjm	Pending for Approval

Show 10 entries

Previous 1 Next

Step 20

Click Verified and submit



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Boat Officer has approved Amend Request and forwarded to Director for further processing for Contract Number: [\[Contract Number\]](#)

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation:

Search By: All Requests Pending

Contract No:

From: 01/06/2021

To: 02/06/2021

Showing 0 to 0 of 0 entries

Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Step 21

You will receive a message as Boat Officer has approved Amend Request and forwarded to Director for further processing for Contract

Amend Contract

Enrollment No

XXXXXXXXXXXX

Student Name

XXXXXXXXXXXX

Contract Registration No

XXXXXXXXXXXX

Establishment ID

XXXXXXXXXX

Establishment Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Date of Joining

05/06/2020

Contract End Date

04/06/2021

Absence From Date

01/06/2021

Absence To Date

02/06/2021

Status

Approval Pending with director

Reason for Extension

None

*Amend Status

Amend Approved Amend Rejected

*Comments

Text area for comments

Max 250 characters

Recommendation of the Officer

Text area for officer recommendation

Max 250 characters

Step 22

Login as Director and Refer the same steps as above

Click **amend status** and **submit**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Director has approved Amend Request for the Contract Number : [\[Contract Number\]](#)

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation:
 Search By: All Requests Pending
 Contract No:
 From:
 To:

Showing 0 to 0 of 0 entries

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
No data available in table							

Show entries

Step 23

You will receive a message as shown



Amend Rejected

Step 1

Click on Amend Rejected from director login and click on submit

Amend Contract

Enrollment No [Redacted]	Student Name [Redacted]	Contract Registration No [Redacted]	
Establishment ID [Redacted]	Establishment Name packers	Date of Joining 01/05/2022	Contract End Date 30/04/2023
Absence From Date 01/07/2022	Absence To Date 04/07/2022	Status Approval Pending with director	Reason for Extension training

*Amend Status <input type="radio"/> Amend Approved <input checked="" type="radio"/> Amend Rejected	*Comments verified Max 250 characters	Recommendation of the Officer verify Max 250 characters
--	--	--



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Amend Rejected and notification mail sent to Industry through email for Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending

Organisation

Contract No

From

To

Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table

Amend Rejected

Step 2

The request would be sent to industry and same process to be followed till director approval



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Lockdown Amendment

Step 1

Login as **Establishment**

Apprenticeship -> **Lockdown Amendment**

The screenshot shows the NATS web portal interface. At the top, there is a navigation bar with links for Home, Communication, Employment, Apprenticeship, Reports Dashboard, and Help. The user is logged in as 'HI HYUNDAI MOTOR INDIA LIMIT...'. The main content area is divided into several sections: 'My Profile' (showing user details for Hyundai Motor India Ltd.), 'Grievances' (showing a grievance for EGS2101019), 'Facilitate Training & Placement' (with a dropdown menu open showing options like Contracts, Lockdown Amendment (highlighted), Add Performance, Stipend, and View Stipend Amount), 'Notifications' (providing information about contract approval and reimbursement), and 'Apprenticeship Fair'.

COVID-19 Lockdown - Contract Amendment - New Request

Expected contract not listed ?

1. Use the date filter to select contract start date and end date of the apprentices whose training was affected due to COVID-19 Lockdown
2. For each apprentice enter the lockdown start date and end date. You can populate the same start and end date for all apprentices after filling date for the first apprentice in the list.
3. You can select a maximum of 50 apprentices in one request.
4. The apprentices available in the list have at least one day of their training on or after 22-Mar-2020.
5. Any contract with end date prior to 22-Mar-2020 will not get listed.
6. Any contract affected due to lockdown but has an existing amendment request in pending state will not get listed
7. If ROP for this period has already been raised, the apprentice will not get listed.
8. One COVID-19 lockdown contract amendment is allowed for each affected apprentice apart from the two normal amendments they are eligible for.
9. **Stipend payment:** In case you have paid stipend to your apprentices during the lockdown period, you may also consider paying them additional stipend for the amended period. However, do note that the reimbursement will be applicable only for a maximum training period of one year, and hence can be either claimed for the lockdown period or for the amended period.
 - i. In case you opt to pay the apprentices only during the lockdown period and not for the amended period, the reimbursement claim can be done as part of the amended period (no payment made to apprentices during this period) by submitting proof of stipend payment during lockdown period.
 - ii. In case you opt to pay the apprentices for both lockdown and amended period, the reimbursement claim can be done as part of the amended period by submitting proof of stipend payment for either one of the periods.

Contract date starts

From

12/01/2021



To

02/06/2021



Search

Step 2

Search for **Contracts with dates**

Showing 1 to 10 of 13 entries

Copy Excel CSV PDF Print Search:

<input type="checkbox"/>	Enrolment Number	Contract Number	Student Name	Amend Start Date	Amend End Date	Status
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	<input type="text"/>	<input type="text"/>	Amend 1

Show entries

Previous **1** 2 Next

Step 3

Contracts will be listed as shown

Showing 1 to 10 of 13 entries

Copy Excel CSV PDF Print Search:

<input type="checkbox"/>	Enrolment Number	Contract Number	Student Name	Amend Start Date	Amend End Date	Status
<input checked="" type="checkbox"/>	*****	*****	*****	01/04/2020	14/04/2020	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1
<input type="checkbox"/>	*****	*****	*****	<input type="text"/>	<input type="text"/>	Amend 1

Show 10 entries

Previous 1 2 Next

Step 4

Select the dates to single contract or multiple contracts and Click **Submit**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Request for bulk amend is successfully raised. Your request number is **15117786300000**

COVID-19 Lockdown - Contract Amendment - New Request

Expected contract not listed ?

1. Use the date filter to select contract start date and end date of the apprentices whose training was affected due to COVID-19 Lockdown
2. For each apprentice enter the lockdown start date and end date. You can populate the same start and end date for all apprentices after filling date for the first apprentice in the list.
3. You can select a maximum of 50 apprentices in one request.
4. The apprentices available in the list have at least one day of their training on or after 22-Mar-2020.
5. Any contract with end date prior to 22-Mar-2020 will not get listed.
6. Any contract affected due to lockdown but has an existing amendment request in pending state will not get listed
7. If ROP for this period has already been raised, the apprentice will not get listed.
8. One COVID-19 lockdown contract amendment is allowed for each affected apprentice apart from the two normal amendments they are eligible for.
9. **Stipend payment:** In case you have paid stipend to your apprentices during the lockdown period, you may also consider paying them additional stipend for the amended period. However,

Step 5

You will receive a message request for bulk amend raised with request number. It will be forwarded to State Officer.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 6

Login as State Officer and
Search for the contract and
click on the **User id**

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Notification & Aging

Data as of: Jun 2, 2021 9:12:41 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0 | Today 1 | Last 7 Days 7 | Last 30 Days 21 | Upto 180 Days 101

Showing 1 to 1 of 1 entries (filtered from 101 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
6547963000	HYUNDAI MOTOR INDIA LIMITED	6547963000	COVID Amend Requested	6547963000	Jun 2, 2021 9:11:23 AM	0	Covid Lockdown Amend



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

IN THE OFFICE

Step 7

Select **Approve/Reject** and Click **Submit**.

COVID-19 Lockdown - Contract Amendment Details of SC/ST/PHYSICIAN

Showing 1 to 1 of 1 entries

Copy Excel CSV PDF Print

Search:

Enrolment No	Contract No	Student Name	Amend Start Date	Amend End Date	Amend Number
STN00017410716	STN01000000000	SUDHAKAR R	Mar 31, 2020	Apr 6, 2020	Amend 1

Show 10 entries

Previous 1 Next

Status: Approve Reject

Submit

Cancel



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



The Bulk amend request [ID] is approved successfully and the associated contracts are auto-amended for the mentioned lockdown days

Notification & Aging

Data as of: Jun 2, 2021 9:13:54 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0
Today 0
Last 7 Days 6
Last 30 Days 20
Upto 180 Days 100

Showing 1 to 10 of 100 entries

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Seek Clarification		Dec 9, 2020 5:41:14 PM	175	Industry Registration
			Pending Approval for		Dec 16, 2020	168	Apprenticeship

Step 8

You will receive a success message stating the request id is approved.

COVID-19 Lockdown - Contract Amendment Details of SCLRTNKC00285

Showing 1 to 1 of 1 entries

Copy

Excel

CSV

PDF

Print

Search:

Enrolment No	Contract No	Student Name	Amend Start Date	Amend End Date	Amend Number
STND006190501969	STNDP19006001553	VETRIVEL K	Jun 2, 2020	Jul 15, 2020	Amend 1

Show 10 entries

Previous

1

Next

Status: Approve Reject

Remarks:

rejected

Max 250 characters

Submit

Cancel

Lockdown Amendment Reject

Step 1

Select the status as Reject and submit by entering the remarks.

COVID-19 Lockdown - Contract Amendment Details of SCLRTNKC00285

Showing 1 to 1 of 1 entries

Copy Excel CSV PDF Print

Search:

Enrolment No	Contract No	Student Name	Amend Start Date	Amend End Date	Amend Number
STND006190501969	STNDP19006001553	VETRIVEL K	Jun 2, 2020	Jul 15, 2020	Amend 1

Show 10 entries

Previous 1 Next

Status: Approve Reject

Remarks:

rejected

Max 250 characters

Submit

Cancel

Lockdown Amendment Reject

Step 2

The bulk amend request would be rejected successfully



Notify Student Absence

Step 1

Login as Establishment

Apprenticeship -> Contracts

Home | Communication | Employment | Help | HI HYUNDAI MOTOR INDIA LIMIT...

My Profile

Hi, HYUNDAI MOTOR INDIA LIMIT... (STNKCP000085)
Email: dummy@dummynats.com
[Update Profile](#)

Grievances

EGS2201034	HYUNDAI MOTOR INDIA LIMIT...
EGS2201033	HYUNDAI MOTOR INDIA LIMIT...
EGS2201030	HYUNDAI MOTOR INDIA LIMIT...

[More](#)

Contracts

- Lockdown Amendment
- Lockdown Amendment Status
- Performance
- Stipend
- View Stipend Amount
- COP Search
- Update Job Status
- Enable Contract
- Priority Verification
- Manpower Details for ICR
- Edit Technical Skill
- Initiate CoTC

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 2

Search for **Contracts with dates**

Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

HI [Language/Region]

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

01/05/2021



To

24/05/2021



Search

Step 3

Select the Contract click
Notify Student Absence

Showing 1 to 10 of 10 entries

Copy Excel CSV PDF Print Search:

Enrollment No	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input type="radio"/>			21/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			01/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF
<input type="radio"/>			01/05/2021	Pending for Approval	AU Placement(Grad & Tech)	View Print ACRF
<input type="radio"/>			19/05/2021	Contract rejected by student	Establishment	View
<input type="radio"/>			01/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			03/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF
<input type="radio"/>			01/05/2021	Assign to BOAT User	Candidate	View Termination Order Proforma
<input type="radio"/>			01/05/2021	Memo Issued	TN Placement (Grad & Tech)	View
<input type="radio"/>			01/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			01/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF

Show entries

Previous **1** Next

[Novate](#) [Amend Contract](#) [Notify Student Absence](#) [Terminate Contract](#)



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 4

Select the date from when the student was Absence and add Remarks and click **Save**.

Notify Student Absence

Enrollment No [Text Field]	Student Name [Text Field]	Contract Registration No [Text Field]	Date of Joining 05/06/2020
Contract End Date 04/06/2021	Absence From Date* [Text Field]	*Remarks [Text Field] Max 250 characters	
Save	Cancel	Reset	



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi [User Name]

Absence Notified to Boat Officer for the Contract Number: [Contract Number]

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

To

Search

Step 5

You will receive a message as **Absence Notified to Boat Officer for the Contract Number.**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Notification & Aging

Data as of: Jun 2, 2021 9:49:42 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today: 0 | Today: 1 | Last 7 Days: 7 | Last 30 Days: 21 | Upto 180 Days: 101

Showing 1 to 1 of 1 entries (filtered from 101 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
HI TNGOFFICER	HI TNGOFFICER	HI TNGOFFICER	Absence Notified	HI TNGOFFICER	Jun 2, 2021 9:46:57 AM	0	Contract

Step 6

Login as **State Officer** and Search for the contract and click on the **User id**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 7

Select status as memo issued and add comments and Click Save.

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Notify Student Absence

Student Details

Enrollment No	Establishment Name	Establishment ID	Date of Joining
12345678901234	ABC DEF GHI JKL MNO PQR	STU VWX YZ	05/06/2020
Period of Training	Stipend Amount	Absence Request No	Contract No
12	10000	ABS996	12345678901234
Absence From Date			
01/06/2021			

Status Memo Issued Absence Request Rejected

Establishment Remarks

Comments

Max 250 characters

Save

Back



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Memo Issued and Notification Email sent to Candidate for the Contract Number XXXXXXXXXX

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation

Search By

All Requests Pending

Contract No

From

01/06/2021



To

02/06/2021



Search

Showing 0 to 0 of 0 entries

Search:

Step 8

You will receive the message as Memo Issued and Notification Email sent to Candidate for the Contract Number.

It will be forwarded to placement user



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Notify Student Absence

Student Details

Enrollment No	Establishment Name	Establishment ID	Date of Joining
			17/02/2022
Period of Training	Stipend Amount	Absence Request No	Contract No
12	9995.0	ABS94	
Absence From Date			
24/02/2022			

*Status Memo Issued Absence Request Rejected

Establishment
Remarks

reejct

Notify Student Absence reject

Step 1

Select status as Absence
request rejected



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Notify Student Absence reject

Step 2

Enter the comments and
click on save

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Absence Notification Request Rejected for the Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To

Showing 1 to 1 of 1 entries

Copy Excel CSV PDF Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
<input type="radio"/>				01/08/2022	Assign to BOAT User	Candidate	View



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Notify Student Absence reject

Step 3

Absence request will be
rejected

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Absence Notification Request Rejected for the Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To

Search

Showing 0 to 0 of 0 entries

Copy

Excel

CSV

PDF

Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Non Engineering Enrollment | Reports | Help

HI

Notify Student Absence

Enrollment No	Student Name	Contract Registration No	Date of Joining
<input type="text"/>	<input type="text"/>	<input type="text"/>	17/02/2022
Contract End Date	Absence From Date*	*Remarks	
16/02/2023	20/08/2022	<input type="text" value="re submit"/>	
<small>Max 250 characters</small>			

Notify Student Absence reject

Step 4

The industry needs to submit absence request again to state officer



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 1

Login as Placement User and Search for the contract and click on the User id

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGPLACEMENT

Notification & Aging

Data as of: Jun 2, 2021 10:02:12 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today: 0 | Today: 1 | Last 7 Days: 13 | Last 30 Days: 26 | Upto 180 Days: 49

Showing 1 to 1 of 1 entries (filtered from 49 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
*****	*****	*****	Memo Issued	Ingofficer	Jun 2, 2021 9:52:12 AM	0	Contract

Notify Student Absence

Student Details			
Enrollment No	Establishment Name	Establishment ID	Date of Joining
00000000000000000000	00000000000000000000	00000000000000000000	05/06/2020
Period of Training	Stipend Amount	Absence Request No	Contract No
12	8888.0	00000	00000000000000000000
Absence From Date			
01/06/2021			

*Status Assign to Officer

Establishment Remarks

*Comments

Max 250 characters

Step 2

Select the status and enter the comments and click **Save**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 3

You will receive a message the request is notified to Boat Officer

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help | HI TNGPLACEMENT

Boat Officer has been notified to initiate termination request for Contract Number : XXXXXXXXXX

Contracts

[+ Create Contract](#)

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation	Search By	Contract No	From	To	
<input type="text"/>	<input checked="" type="radio"/> All Requests <input type="radio"/> Pending	<input type="text"/>	<input type="text" value="01/06/2021"/>	<input type="text" value="02/06/2021"/>	<input type="button" value="Search"/>



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 4

Login as **State Officer** and Search for the contract and click on the **User id**

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Notification & Aging

Data as of: Jun 2, 2021 9:49:42 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0
Today 1
Last 7 Days 7
Last 30 Days 21
Upto 180 Days 101

Showing 1 to 1 of 1 entries (filtered from 101 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
HTNGOFFICER	HI TNGOFFICER	HTNGOFFICER	Absence Notified	HTNGOFFICER	Jun 2, 2021 9:46:57 AM	0	Contract

Notify Student Absence

Student Details			
Enrollment No [REDACTED]	Establishment Name [REDACTED]	Establishment ID [REDACTED]	Date of Joining 05/06/2020
Period of Training 12	Stipend Amount 8888.0	Absence Request No [REDACTED]	Contract No [REDACTED]
Absence From Date 01/06/2021			

*Status Initiate Termination Order Absence Request Rejected

Establishment
Remarks

*Comments

Max 250 characters

Save

Back

Step 5

Select the required status and
click **save**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Absence Request reject

Step 1

Select Absence request rejected from the status and click on **save**

Student Details			
Enrollment No	Establishment Name	Establishment ID	Date of Joining
			01/05/2022
Period of Training	Stipend Amount	Absence Request No	Contract No
12	9000.0	ABS147	
Absence From Date			
01/06/2022			

*Status Initiate Termination Order Absence Request Rejected

Establishment Remarks

reissue

*Comments

accept

Max 250 characters

Save

Back



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Absence Notification Request Rejected for the Contract Number :

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

01/08/2022



To

01/08/2022



Search

Showing 0 to 0 of 0 entries

Copy

Excel

CSV

PDF

Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table

Absence Request reject

Step 2

Absence request will be rejected.



Contract Novation

Step 1

Login as **Establishment**

Apprenticeship -> **Contract**

Home | Communication | Employment | Help | HI

My Profile

Hi, [Name]

Email: [Email]

[Update Profile](#)

Grievances

[Grievance 1]

[Grievance 2]

[Grievance 3]

[More](#)

- Lockdown Amendment
- Lockdown Amendment Status
- Performance
- Stipend
- View Stipend Amount
- COP Search
- Update Job Status
- Enable Contract
- Priority Verification
- Manpower Details for ICR
- Edit Technical Skill
- Initiate CoTC

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi [User Name]

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

01/05/2021



To

24/05/2021



Search

Step 2

Search for Contracts with dates

Showing 1 to 10 of 10 entries

[Copy](#) [Excel](#) [CSV](#) [PDF](#) [Print](#)

Search:

Enrollment No	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input type="radio"/>			21/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			01/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF
<input type="radio"/>			01/05/2021	Pending for Approval	AU Placement(Grad & Tech)	View Print ACRF
<input type="radio"/>			19/05/2021	Contract rejected by student	Establishment	View
<input type="radio"/>			01/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			03/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF
<input type="radio"/>			01/05/2021	Assign to BOAT User	Candidate	View Termination Order Proforma
<input type="radio"/>			01/05/2021	Memo Issued	TN Placement (Grad & Tech)	View
<input type="radio"/>			01/05/2021	ACRC Generated	Candidate	View Print ACRF
<input type="radio"/>			01/05/2021	ACRC Generated	TN Placement (Grad & Tech)	View Print ACRF

Show entries

[Previous](#) [1](#) [Next](#)

[Novate](#)

[Amend Contract](#)

[Notify Student Absence](#)

[Terminate Contract](#)

Step 3

Contracts will be listed as shown

Novation of Contract

Search industry

*Name of the Employer (Industry Name)

Search Industry

Novation of Contract

*Enrollment No

*Contract Registration No

*Date of Joining

Contract End Date

*Date of Discontinuing from Organisation

*Reason for Novation

Max 250 characters

Save

Reset

Cancel

Step 4

Select the contract to be novated and click NOVATE

Novation of Contract page appears.

Enter the industry name by clicking **Search Industry** button.

Fill the required details and click **Save**



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi [User Name]

Request for Contract Novation has been submitted to Boat Officer for the Contract Number: [Contract Number]. To download the form, Click on Novation of Contract form link. Please take 4 copies of the form and send the duly filled form along with signature.

Contracts

+ Create Contract

Search By

All Requests Pending

Contract No

From

To

Search

Step 5

You will receive a message as request has been submitted to Boat Officer



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 6

Login as State Officer and Search for the contract and click on the User id

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Data as of: Jun 7, 2021 9:17:14 AM

Notification & Aging

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 1
Today 1
Last 7 Days 14
Last 30 Days 28
Upto 180 Days 108

Showing 1 to 1 of 1 entries (filtered from 108 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
[User ID]	[User Name]	[Contract / Request No]	Pending Approval for Novation	[Modified By]	Jun 7, 2021 9:10:15 AM	0	Contract



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Novation of Contract

Enrollment No*

XXXXXXXXXXXX

Contract Registration No*

XXXXXXXXXXXX

Name of the Employer (Industry Name)*

IT SERVICES PVT LTD

Date of Discontinuing from Organisation*

06/01/2017

Status*

Verified Seek Clarification

Remarks

Max 250 characters

Reason for Novation*

Save

Cancel

Step 7

Select the required details and click Save.



Novation of Contract

Enrollment No*

STNG006190305993

Contract Registration No*

STNGS22006000003

Name of the Employer (Industry Name)*

HYUNDAI MOTOR INDIA LIMITED

Date of Discontinuing from Organisation*

08/06/2022

Status*

Verified Seek Clarification

Remarks*

clarification

Max 250 characters

Reason for Novation*

other

Save

Cancel

Seek Clarification

Step 1

Select Seek clarification and enter the remarks .Click on save



Novation of Contract

Enrollment No*

Contract Registration No*

Name of the Employer (Industry Name)*

Date of Discontinuing from Organisation*

Status*

Verified Seek Clarification

Remarks*

Max 250 characters

Reason for Novation*

Save

Cancel

Seek Clarification

Step 2

The request will be sent to industry



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (42) | Help

HI TNGOFFICER

Novation Request has been verified and Novation Note sent to Boat User for Contract Number :

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation	Search By	Contract No	From	To	
<input type="text"/>	<input checked="" type="radio"/> All Requests <input type="radio"/> Pending	<input type="text"/>	01/06/2021	07/06/2021	<input type="button" value="Search"/>

Step 1

You will receive a message as request has been sent to the Boat User of the Industry Selected at the time of novation.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Step 2

Login as placement user and Search for the contract and click on the User id

Notification & Aging

Data as of: Jun 7, 2021 9:25:30 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0 | Today 1 | Last 7 Days 1 | Last 30 Days 8 | Upto 180 Days 36

Showing 1 to 1 of 1 entries (filtered from 36 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
2021060700001	Placement User	2021060700001	Pending for Approval	Ingofficer	Jun 7, 2021 9:19:06 AM	0	Contract



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (1) | Help

HI KAGPLACEMENT

Assigned Novation Request to Boat Officer for further processing for Contract Number :

Contracts

+ Create Contract

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation

Search By

All Requests Pending

Contract No

From

To

Search

Step 4

You will receive a message as request has been sent to the Boat Officer.



Step 5

Notification & Aging

Data as of: Jun 7, 2021 9:28:23 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0 | Today 1 | Last 7 Days 2 | Last 30 Days 5 | Upto 180 Days 16

Showing 1 to 1 of 1 entries (filtered from 16 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
HI KAGOFFICER	HI KAGOFFICER	HI KAGOFFICER	Assign to Officer	kagplacement	Jun 7, 2021 9:26:37 AM	0	Contract

Login as State Officer and Search for the contract and click on the User id



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (1) | Help

HI KAGOFFICER

Novation of Contract

Enrollment No*

XXXXXXXXXXXX

Contract Registration No*

XXXXXXXXXXXX

Name of the Employer (Industry Name)*

CRM IT SERVICES PVT LTD

Date of Discontinuing from Organisation*

06/01/2017

Status*

Verified

Remarks

XXXXXXXXXX

Max 250 characters

Reason for Novation*

XXXXXXXXXXXXXXXXXXXX

Save

Cancel

Step 6

Select the Status and click Save.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (1) | Help

HI KAGOFFICER

Boat Officer approved Novation Request and forwarded to Director for further processing for Contract Number: [REDACTED]

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Organisation

Search By

All Requests Pending

Contract No

From

To

Search

Step 7

You will receive a message as request has been sent to Director.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Notification & Aging

Data as of: Jun 7, 2021 9:30:14 AM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 2
Today 1
Last 7 Days 2
Last 30 Days 6
Upto 180 Days 17

Showing 1 to 1 of 1 entries (filtered from 17 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
STNPT/10000000	KAGOFFICER	STNPT/10000000	Approval Pending with director	kagofficer	Jun 7, 2021 9:29:35 AM	0	Contract

Step 8

Login as Director and Search for the contract and click on the User id



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Reports | Manage User | Communication | Employment | Apprenticeship | Admin | Search | Master Data | Help

HI DIRECTOR

Novation of Contract

Enrollment No*

Contract Registration No*

Name of the Employer (Industry Name)*

Date of Discontinuing from Organisation*

Status*

Novation Rejected Novation Approved

Remarks

Max 250 characters

Reason for Novation*

Save

Cancel

Step 9

Select the Status and click Save.



Novation of Contract

Enrollment No*	Contract Registration No*	Name of the Employer (Industry Name)*	Date of Discontinuing from Organisation*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="08/06/2022"/>

Status*

Novation Rejected Novation Approved

Remarks*

Max 250 characters

Reason for Novation*

Novation Rejected

Step 1

Select status as Novation Rejected from director login and click on **save**



Step 2

The request will be rejected by director

Director has rejected Novation Request for the Contract Number: [REDACTED]

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending

Organisation

Contract No

From

To

Search

Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Notification & Aging

Data as of: Jun 24, 2021 6:18:07 PM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0
Today 0
Last 7 Days 1
Last 30 Days 8
Upto 180 Days 18

Showing 1 to 1 of 1 entries (filtered from 18 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Novation Approved	director	Jun 7, 2021 9:31:25 AM	17	Contract

Step 1

Login as State Officer of the New industry and Search for the contract and click on the User id



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (1) | Help

HI KAGOFFICER

Novation of Contract

Enrollment No*	Contract Registration No*	Name of the Employer (Industry Name)*	Date of Discontinuing from Organisation*
9876543210	9876543210	ABC IT SERVICES PVT LTD	06/01/2017

Status*

Assign to Boat User

Remarks*

Max 250 characters

Reason for Novation*

Save

Cancel

Step 2

Select the required details and click Save



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication v | Employment v | Apprenticeship v | Admin v | Reports v | Search | Priority Verification (1) | Help v

HI KAGOFFICER v

Boat Officer has been assigned Contract Novation Request to Boat User for Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To

Search

Step 3

You will receive a message as request has been assigned to the Boat User



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Notification & Aging

Data as of: Jun 24, 2021 6:20:05 PM

No of Pending Received Notifications

Note:

- Do note that you will be logged out on pressing F5 / Ctrl+F5 / Ctrl+R / Browser back & reload button for security reasons.
- Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification.

Expiring Today 0
Today 2
Last 7 Days 2
Last 30 Days 9
Upto 180 Days 27

Showing 1 to 1 of 1 entries (filtered from 27 total entries)

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
[User ID]	[User Name]	[Contract / Request No]	Assign to Boat User	kagofficer	Jun 24, 2021 6:19:31 PM	0	Contract

Step 4

Login as placement user and Search for the contract and click on the User id

Novation of Contract

Enrollment No*

84704474440110

Contract Registration No*

87949774440110

Name of the Employer (Industry Name)*

CRM IT SERVICES PVT LTD

Date of Discontinuing from Organisation*

06/01/2017

Status*

Assign to Establishment

Remarks*

84704474440110

Max 250 characters

Reason for Novation*

84704474440110

Print Novation of Contract

Save

Cancel

Step 5

Select Assign to Establishment and click Save



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (1) | Help

HI KAGPLACEMENT

Contract Novation Request has been assigned to Industry for Contract Number: [REDACTED]

Contracts

+ Create Contract

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending

Organisation

Contract No

From

To

Search

Step 6

You will receive a message request has been assigned to Establishment



Contract Termination

Step 1

Login as **Establishment**

Apprenticeship -> Contracts

Home | Communication | Employment | Help | HI

My Profile

Hi, [Name]

Email: [Email]

[Update Profile](#)

Grievances

[Grievance 1]

[Grievance 2]

[Grievance 3]

[More](#)

- Lockdown Amendment
- Lockdown Amendment Status
- Performance
- Stipend
- View Stipend Amount
- COP Search
- Update Job Status
- Enable Contract
- Priority Verification
- Manpower Details for ICR
- Edit Technical Skill
- Initiate CoTC

Notifications

Until a contract is approved, a contract will be marked as "Reimbursement Eligibility Pending" by default. During approval, based on the allowed per slot limit and the region slot limit, the eligibility status of a contract will be determined.

Apprenticeship Fair

No Apprenticeship Mela Invitations available



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Help

Hi [User Name] | [User Role]

Contracts

Contract creation process is under maintenance till 15-Nov-2019. Please reach out to concerned Officer for queries.

+ Create Contract

Search By

All Requests Pending

Contract No

From

01/04/2018



To

06/11/2019



Search

Step 2

Search for contracts with dates.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Help

Hi [User Name]

Contracts

Contract creation process is under maintenance till 15-Nov-2019. Please reach out to concerned Officer for queries.

[+ Create Contract](#)

Search By

All Requests Pending

Contract No

From

01/01/2019



To

06/11/2019



[Search](#)

Showing 1 to 6 of 6 entries

[Copy](#) [Excel](#) [CSV](#) [PDF](#) [Print](#)

Search:

Enrollment No	Student Name	Contract No	Date of Joining	Status	Request Pending With	View
<input checked="" type="radio"/>	VETRIVEL A		06/02/2019	Approved	TN Placement(Grad & Tech)	View ACRF Notification Form
<input type="radio"/>	SANTHOSHKUMAR R		05/06/2019	Contract Terminated	TN Placement(Grad & Tech)	View
<input type="radio"/>	Sample		06/08/2019	Contract Terminated	TN Placement(Grad & Tech)	View
<input type="radio"/>	R.THAVAPRAKASH		06/08/2019	Contract Terminated	TN Placement(Grad & Tech)	View
<input type="radio"/>	AutomationStud		06/05/2019	ACRC Generated	TN Placement(Grad & Tech)	View Print ACRF
<input type="radio"/>	Antony		02/01/2019	ACRC Generated	TN Placement(Grad & Tech)	View Print ACRF

Show 10 entries

[Previous](#)

1

[Next](#)

[Novate](#)

[Amend Contract](#)

[Notify Student Absence](#)

[Terminate Contract](#)

Step 3

Select the Contracts to be terminated and click **Terminate contract** button.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Help

Hi [User Name]

Terminate Contract

*Enrollment No	*Contract Registration No	Date of Commencement of Training	Contract End Date
<input type="text"/>	<input type="text"/>	06/02/2019	05/02/2020
*Status	*Proposed Date of Release		
Approved	<input type="text"/>		
Whether the training organization requires the compensation from Apprentice? <input checked="" type="radio"/> Yes <input type="radio"/> No			
*Reasons for Termination	*Supporting Document		
<input type="text"/>	Not Available <input type="button" value="Upload"/>		
<small>(File of type PDF and Size maximum of 1MB can only be uploaded)</small>			

Step 4

Fill the **Mandatory fields** and click **Save**.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Reports Dashboard | Help

Hi [User Name]

Contract Termination Request has been sent to the candidate for acceptance for the Contract Number [Contract Number]

Contracts

[+ Create Contract](#)

Search By

All Requests Pending

Contract No

From

To

[Search](#)

Step 5

You will receive a message that the request has been sent to the candidate for acceptance.

View Contract Form

Contract Termination has been initiated for the contract [REDACTED] by Pick and Pack

i This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. You are requested to respond within 7 days.

i Note: In case no action is taken within (08-Aug-2022), the termination will be considered to be accepted automatically.

Enrollment No	Student Name	Contract Registration No	Date of Commencement of Training
[REDACTED]	Shree	[REDACTED]	11/05/2022
Contract End Date	Proposed Date of Release	Reasons for Termination	
10/05/2023	14/06/2022	terminated	

*Select action
 Accept Reject

*Reasons for Termination Reject

Max 250 characters

Candidate Reject termination

Step 1

Select action as Reject from candidate login

Enter the reasons for termination reject and click on save



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Establishment Requests | Help

Hi

Contract Termination request is rejected for the Contract Number

View Contract Form

Contract Termination has been initiated for the contract STNGS22006000001 by **Pick and Pack**

This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. You are requested to respond within 7 days.

Note: In case no action is taken within (08-Aug-2022), the termination will be considered to be accepted automatically.

Enrollment No	Student Name	Contract Registration No	Date of Commencement of Training
	Shree		11/05/2022
Contract End Date	Proposed Date of Release	Reasons for Termination	
10/05/2023	14/06/2022	terminated	

Candidate Reject termination

Step 2

Termination is successfully
rejected by candidate



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Education, Government of India



Step 1

Once the candidate accept the request, it will be forwarded to Placement User

Home | Communication | Employment | Apprenticeship | Establishment Requests | Help

HI

Contract Termination request is accepted and sent to the Boat User for Verification

View Contract Form

Contract Termination has been initiated for the contract : [redacted] by [redacted]

i This is a system based acceptance of terms and conditions replacing the physical signature and has all legal security. You are requested to respond within 7 days.

i Note: In case no action is taken within (08-Jun-2021), the termination will be considered to be accepted automatically.

Enrollment No	Student Name	Contract Registration No	Date of Commencement of Training
[redacted]	[redacted]	[redacted]	31/05/2021
Contract End Date	Proposed Date of Release	Reasons for Termination	
30/05/2022	01/06/2021	[redacted]	



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Step 2

Login as **Placement Officer** and Search for the particular contract and click on the user ID.

Notification & Aging

Data as of: Nov 7, 2019 10:48:57 AM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

- Expiring Today: 0
- Today: 1
- Last 7 Days: 1
- Last 30 Days: 3
- Upto 180 Days: 19

Showing 1 to 10 of 19 entries

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Memo Issued	tngofficer	May 29, 2019 4:36:11 PM	162	Contract
			Assign to BOAT User		Jun 13, 2019 4:10:43 PM	147	Contract
			Assign to BOAT User		Jun 21, 2019 3:20:32 PM	139	Contract
			Assign to BOAT User		Jun 21, 2019 4:41:32 PM	139	Contract
			Assign to BOAT User		Jun 21, 2019 3:31:44 PM	139	Contract
			Assign to BOAT User		Jun 26, 2019 5:09:23 PM	134	Contract
			Assign to BOAT User		Jun 26, 2019 5:00:01 PM	134	Contract
			Assign to BOAT User		Jun 26, 2019 11:33:20 AM	134	Contract
			Assign to BOAT User		Jun 26, 2019 3:36:54 PM	134	Contract
			Memo Issued	tngofficer	Jul 2, 2019 4:08:58 PM	128	Contract

Show 10 entries

Previous 1 2 Next



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Step 5

Login as **State Officer** and **search** for the contract and click on the contract number.

Notification & Aging

Data as of: Nov 7, 2019 10:57:11 AM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

Expiring Today | 0 | Today | 1 | Last 7 Days | 2 | Last 30 Days | 23 | Upto 180 Days | 75

Showing 1 to 1 of 1 entries (filtered from 75 total entries)

Search: x

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
	VYSAKH P N		Pending Approval for Termination	tngplacement	Nov 7, 2019 10:53:34 AM	0	Contract

Show 10 entries

Previous 1 Next



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (34) | Help

Hi tngofficer

Terminate Contract

*Enrollment No	*Contract Registration No	*Termination Request No	Date of Commencement of Training
00000000000000000000	00000000000000000000	000000	02/08/2018
*Status	*Proposed Date of Release	Establishment Name	Establishment ID
Pending Approval for Termination	11/06/2019	00000000000000000000	00000000000000000000
*Whether the training organization requires the compensation from Apprentice?			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
*Termination Status			
<input checked="" type="radio"/> Verified <input type="radio"/> Seek Clarification			
*Comments			
<input type="text"/>			
Max 250 characters			
*Reasons for Termination	*Supporting Document		
<input type="text"/>	View Document		
Max 250 characters			

Save Cancel

Step 5

Fill the **Mandatory fields** and click **save**.



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training

Ministry of Human Resource Development, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (34) | Help

Hi tngofficer

Contract Termination request has been verified and forwarded to Director for further processing for Contract Number: **17NATP/2019/001114**

Contracts

Organization

Search By

All Requests Pending

Contract No

From

01/11/2019

To

07/11/2019

Search

Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print

Search:

Enrollment No	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
---------------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table

Show 10 entries

Previous

Next

Novate

Amend Contract

Step 6

You will receive the success message with contract id and request will be pending with Director



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Terminate Contract

*Enrollment No	*Student Name	*Contract Registration No	*Termination Request No
	Shree		
Date of Commencement of Training	*Status	*Proposed Date of Release	Establishment Name
11/05/2022	Pending Approval for Termination	15/06/2022	Pick and Pack
Establishment ID			
*Whether the training organization requires the compensation from Apprentice?			
<input type="radio"/> Yes <input type="radio"/> No			
*Termination Status			
<input type="radio"/> Verified <input checked="" type="radio"/> Seek Clarification <input type="radio"/> Rejected			
*Comments			

Seek Clarification

Step 1

Select Termination status as Seek Clarification

Enter the comments and click on save



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Seek Clarification

Step 2

Termination request would be sent back to industry for resubmission

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Request for Contract Termination sent to Industry for clarification for Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To

Showing 1 to 1 of 1 entries

Copy Excel CSV PDF Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
<input type="radio"/>				01/08/2022	Assign to BOAT User	Candidate	View

Terminate Contract

*Enrollment No <input type="text"/>	*Student Name <input type="text"/>	*Contract Registration No <input type="text"/>	*Termination Request No <input type="text"/>
Date of Commencement of Training <input type="text" value="11/05/2022"/>	*Status <input type="text" value="Pending Approval for Termination"/>	*Proposed Date of Release <input type="text" value="15/06/2022"/>	Establishment Name <input type="text" value="Pick and Pack"/>
Establishment ID <input type="text"/>			
*Whether the training organization requires the compensation from Apprentice? <input checked="" type="radio"/> Yes <input type="radio"/> No			
*Termination Status <input type="radio"/> Verified <input type="radio"/> Seek Clarification <input checked="" type="radio"/> Rejected			
*Comments <input type="text" value="reject"/> <small>Max 250 characters</small>			

Rejection

Step 1

Select Termination status as Rejected

Enter the comments and click on save



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Education, Government of India



Rejection

Step 2

The rejection request would be sent to establishment

Home | Communication | Employment | Apprenticeship | Admin | Reports | Search | Priority Verification (41) | Help

HI TNGOFFICER

Request for Contract Termination rejected for Contract Number

Contracts

Note: Do note that COVID-19 lockdown contract amendment requests that gets listed as part of "All request" cannot be actioned upon from this page as the request is raised in bulk (for a group of apprentices) whereas the action in this page is at individual apprentice. Please use "Notification dashboard" to take action on COVID-19 lockdown contract amendment requests.

Search By

All Requests Pending Approve Multiple Contract(s)

Organisation

Contract No

From

To

Showing 0 to 0 of 0 entries

Copy Excel CSV PDF Print

Search:

Enrolment	Student Name	Contract No	Organisation	Date of Joining	Status	Request Pending With	View
-----------	--------------	-------------	--------------	-----------------	--------	----------------------	------

No data available in table



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Reports | Manage User | Communication | Employment | Apprenticeship | Admin | Search | Master Data | Help

Hi director

Notification & Aging

Data as of: Nov 7, 2019 11:05:34 AM

No of Pending Received Notifications

Note: Click on the Numbers to view only Filtered Notifications. Ex: Clicking "Today" will show only Today's Notifications. To Reset the filter click on the "Upto 180 Days" Button. Any notification beyond 180 days will not get displayed as part of Notification

Expiring Today | 0 | Today | 1 | Last 7 Days | 2 | Last 30 Days | 3 | Upto 180 Days | 3

Showing 1 to 3 of 3 entries

Search:

User Id	User Name	Contract / Request No	Current Status	Modified By	Modified Date	Aging (in days)	Function
			Pending for Approval	kagofficer	Oct 23, 2019 12:19:18 AM	15	Industry Registration
			Pending for Approval	tngofficer	Nov 6, 2019 5:34:44 PM	1	Contract
			Pending for Approval	tngofficer	Nov 7, 2019 10:59:50 AM	0	Contract

Show 10 entries

Previous 1 Next

Step 1

Login as **Director** and **Search** for contract to terminate and click on the contract



National Apprenticeship Training Scheme (NATS)

Instituted by Board of Apprenticeship Training / Practical Training
Ministry of Human Resource Development, Government of India



Home | Reports | Manage User | Communication | Employment | Apprenticeship | Admin | Search | Master Data | Help | Hi director

Terminate Contract

*Enrollment No	*Contract Registration No	*Termination Request No	Date of Commencement of Training
<input type="text"/>	<input type="text"/>	TOP903	09/07/2018
*Status	*Proposed Date of Release	Establishment Name	Establishment ID
Pending for Approval	28/06/2019	<input type="text"/>	<input type="text"/>
*Whether the training organization requires the compensation from Apprentice?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
*Termination Status			
<input checked="" type="radio"/> Approved <input type="radio"/> Seek Clarification <input type="radio"/> Rejected			
*Comments			
<input type="text"/>			
Max 250 characters			
*Reasons for Termination	*Supporting Document		
<input type="text"/>	View Document		

Save

Cancel

Step 2

Fill the **Mandatory fields** and click **save**.

You will receive the success message with contract id.