



FDC LIMITED

ADVT/FDC01/2020

Notification for engagement of Graduate Apprentices under Apprenticeship Act (amendment) Act 1973

Graduate holders for undergoing One Year Apprenticeship training under the Apprenticeship (Amendment) Act 1973. This training will be governed by Board of Apprenticeship Training, Western Region (BOAT-WR).

1. Graduate Apprentices & Diploma Apprentices:

S.No.	Subject Field	Graduate Apprentices	Stipend per month
1.	B. Pharma	10	Rs. 10,000 /-

2. Minimum Educational Qualification:

A. Graduate Apprentices:

- A Degree in B. Pharma granted by a Statutory University in relevant discipline.
- A Degree in Engineering or Technology granted by an Institution empowered to grant such Degree by an Act of Parliament in relevant discipline.
- Graduate examination of Professional bodies recognized by the State Government or Central Government as equivalent to above.

B. Those candidates having qualifications equivalent to any of the prescribed qualifications should submit Equivalency Certificate issued by the competent authority and without such certificate, their candidature will not be considered.

3. **AGE & NATIONALITY:** Age limit will be followed as per Apprenticeship Rules & "ONLY INDIAN NATIONALS NEED APPLY"

4. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprenticeship (Amendment) Act 1973.

For FDC LIMITED.



Qathin (D.R. Jadhav)
Deputy Manager-HR.

- 5. PREVIOUS TRAINING & EXPERIENCE:** Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship (Amendment) Act 1973 in any Government or Public Sector or Private industrial organization are not eligible to apply.

Candidate should not have undergone Apprenticeship Training elsewhere.

Candidate should not have work experience of one year or more.

Candidate should not have completed three years after passing of the qualifying examination.

- 6. TRAVEL EXPENSES:** No travel expenses are admissible during apprenticeship training period & while reporting for document verification etc., if called.

- 7. BOARDING / LODGING:** Boarding or lodging will not be provided by FDC LTD. during the apprenticeship training period.

8. REGISTRATION AND SUBMISSION OF APPLICATIONS:

- A) Candidates are first required to register in the web portal of NATS (National Apprenticeship Training Scheme) using the link given below for enrolment / registration as apprentices.

<https://portal.mhrdnats.gov.in/boat/commonRedirect/registermenunew!registermenunew.action>

Procedure for student enrolment as Apprentice in NATS Portal may be seen at **Annexure-I** given along with this advertisement.

- B) After completing enrolment / registration as Apprentices, the candidates have to apply to the respective discipline through the NATS portal against seats notified by FDC LTD.

Procedure to apply for Apprenticeship training in FDC LTD. may be seen at **Annexure-II** given along with this advertisement.

- C) In case of any issues / queries, please contact FDC LTD on : Tel 022 26739235/278 or yogesh.patil@fdcindia.com / dilip.jathar@fdcindia.com.

- 9. APPLICATION FEE:** NO Application Fees.

- 10.** Upon completion of the Apprenticeship period, FDC LTD. shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship

11. IMPORTANT DATES:

Commencement of Online Application : **15.01.2020**

Last Date of Online Application : **31.01.2020**

For FDC LIMITED.

Dilip Jathar
Deputy Manager-HR.

INCOMPLETE / ERRONEOUS ONLINE APPLICATION AND LATE APPLICATION RECEIVED AFTER DUE DATE WILL BE REJECTED.

No further communication in this regard will be entertained.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION. FOR ANY CLARIFICATION CANDIDATES MAY CONTACT VIA E-MAIL ID: yogesh.patil@fdcindia.com

For FDC LIMITED.

Patil
Deputy Manager-HR.

PROCEDURE FOR ENROLLMENT IN

NATS (NATIONAL APPRENTICESHIP TRAINING SCHEME) PORTAL

Points to Note:

A candidate should possess any of the following qualifications to enroll himself as an apprentice:

Graduation

Diploma

Checklist for Enrolment

Candidates should have the following details ready to complete the enrolment process:

- University Reg No. /Roll No. /Enroll No.
- Final Degree/Diploma Certificate/Consolidated Mark sheet (Scanned copy for Uploading: Format: PDF, Size: Less than 1 MB)
- Name of College/University
- Percentage of marks or CGPA
- Branch of study
- Month and year of Passing
- Aadhar Card Number
- Bank details
- Valid personal E-mail ID & Mobile No. (Will be required to send/verify OTP)
- Passport size photograph (Scanned copy for uploading: Format: JPEG, Size: Less than 1 MB)

Steps for Enrollment:

- Log onto website portal.mhrdnats.gov.in and Click on "Enroll" tab



- The page appears with Eligibility Check (1), Questionnaire & Guidelines (2), Enrolment Form (3) and Preview & Confirm (4) sections as shown below.

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Deputy Manager-HR.

3. In the **Eligibility Check (1)** section, select **“Student”** from the drop-down list. Then other student related questions appear. Answer the questions related to eligibility check for the NATS programme.

- ♦ If you are eligible for the programme, the **Congrats! You are eligible to enroll now** message appears and the let's get Started area is displayed.
- ♦ If you are not eligible for the programme, the **Sorry! You are not eligible to enroll this apprentice Program** message appears.

4. Ensure that you have the mandatory documents and click I've above data. The Let's Get Started area is displayed.

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5. In the **Mobile Number** text box, type your mobile number, and then click **Send OTP**. The One Time Password is sent to the mobile number.

6. In the **One Time Password** text box, type the password received on your mobile number, and then clicks **Continue**. The mobile number is verified and student related fields appear.

*Ps: The One Time Password cannot be used after 2 minutes. To resend the OTP, click **Regenerate OTP***

7. Type your name and primary email ID in the **Name of the Student** and **Primary Email ID** fields, respectively, and type a password in the **Setup a Password** and **Confirm Password** fields

In case you are unable to complete the process of enrolment, you can log in by using the Email ID and password to complete the process of enrolment later.

To view the password as you type, click Show Password, and to hide the password, click Hide Password.

8. Click **Save and continue**. The **Questionnaire & Guidelines (2)** section appears.

9. Read the guidelines, required enrolment documents and the terms and conditions, and then select the **by clicking this box I agree to the above Terms and Conditions** check box.

10. Click Agree and continue. The **Enrolment Form** section appears with Personal Information, Education Details and Training Preferences tabs.

11. On the Personal Information tab, type or select the required details.

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Progress: 20%

1 Eligibility Check 2 Questionnaire & Guidelines 3 Enrollment Form 4 Preview & Confirm

Personal Information Educational Details Training Preferences

Basic Information



Check the type of ID: American ID, I-62 and The Stateless (The ID Number can only be updated)

*Name of the Student: NITHIN P P *Father's Name: *Mother's Name:

*Date of Birth: *Aadhar card Number:

*Gender: Male Female Others

*Upload Document (Govt. ID Card): Not Available

(The original ID and the minimum amount should be uploaded)

*Community: --Select an option-- *Minority Community: Yes No If yes, then specify: --Select an option--

*Person with Disability: Yes No

Communication Information

*Permanent Address:

12. Click Save and continue. The Educational Details tab appears.

Progress: 50%

1 Eligibility Check 2 Questionnaire & Guidelines 3 Enrollment Form 4 Preview & Confirm

Personal Information Educational Details Training Preferences

*Type of Graduation: Graduation after (10 + 2) Graduation after Diploma

Graduate

*State in which the University belongs: --Select an option-- *Name of the University: --Select an option-- *University Regs.No/Roll No/Enrol No:

*Type of Graduation: Graduation after (10 + 2) Graduation after Diploma

Graduate

*State in which the University belongs: --Select an option-- *Name of the University: --Select an option-- *University Regs.No/Roll No/Enrol No:

*State in which College belongs: --Select an option-- *City/District in which College belongs: --Select an option-- *Name of the College:

*Branch of Engineering: --Select an option-- *Year of Passing: 2015 *Month of Passing: --Select an option--

*Percentage of Marks/CGPA: *Class Obtained:

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Deputy Manager-HR.

13. On the **Educational Details** tab, type or select the required details. **Upload qualifying degree/diploma/provisional certificate.**

14. Click **Save and continue**. The Training Preferences tab appears. On the **Training Preferences** tab, type or select the required details.

Preference of Training

Choice of Establishments

- Manufacturing
- Construction
- Automobile
- Communication
- Project Execution
- Transportation
- Research & Development

Field & Area of Interest

- Processing(Oil Refinery)
- IT (Hardware)
- IT (Software)
- Services(Hospital & Health Care)
- Services(Education)
- Services(Hotel Industry)
- Services(Engineering)

15. Read the Declaration given at the bottom of the page, and then select the **by clicking this box I agree to the above Terms and Conditions** check box.

Declaration

I (Name of the student/son of Mother Name mobile number (validated through OTP) hereby declare that the above statements are true and correct to the best of my knowledge. I also declare that I am an Indian Citizen, and will sincerely abide by the rules and regulations of the Apprentices Act monitored by BOATs / DOPT.

*By clicking this box I agree to the above Terms and Conditions

Save & Preview

16. Click **Save and Preview**. The **Preview & Confirm** section appears.

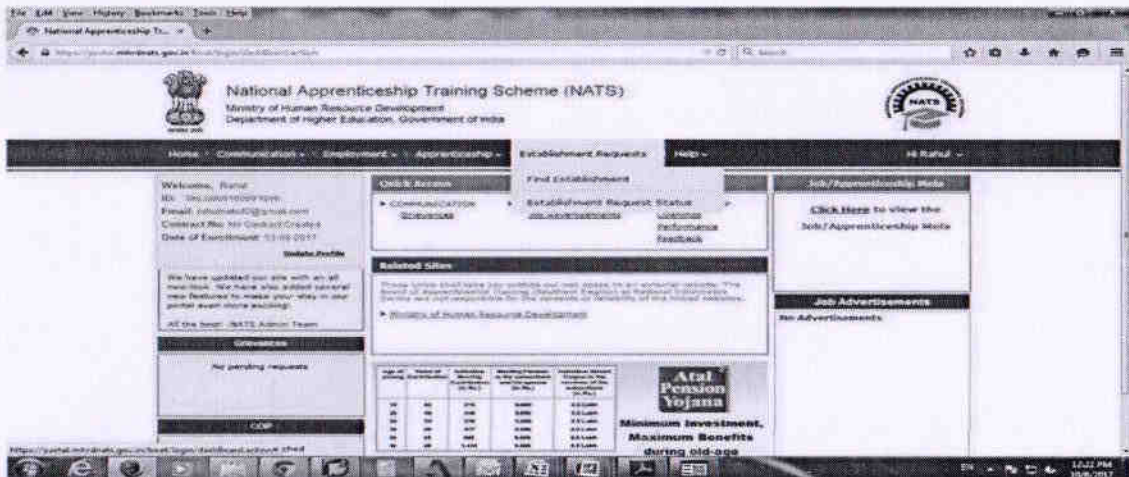
17. Check all the entered details and click **Submit**. The enrolment is completed and the Enrolment Successful page appears with your **Email ID, User ID** and **Password** details.

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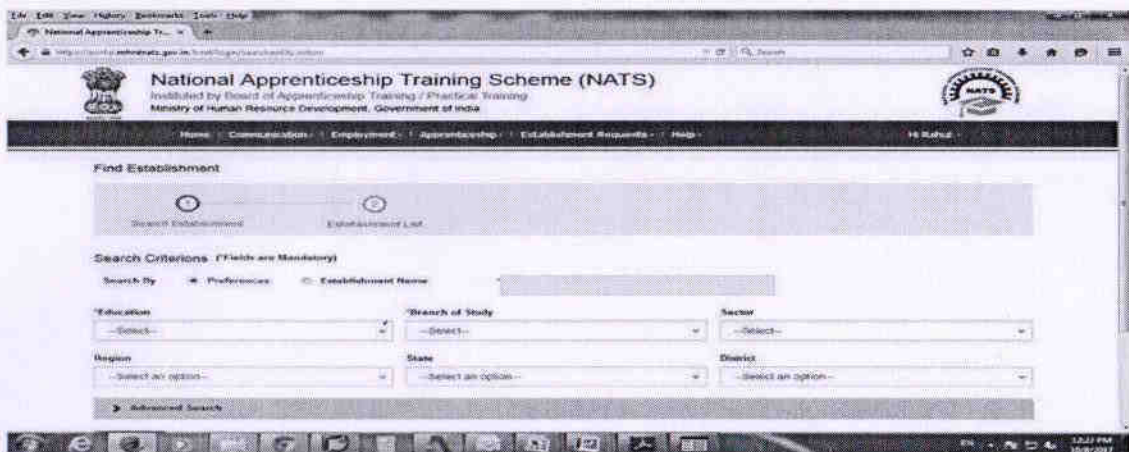
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Deputy Manager-HR.

PROCEDURE TO APPLY FOR APPRENTICESHIP TRAINING IN FDC LTD

1. Log onto NATS Portal using your User ID/E-mail ID and password obtained after enrolment.
2. In the home page Click On “Establishment Requests” Tab And Select Option “Find Establishment” from Drop Down Menu.



3. Once you click on “Find Establishment”, below page appears with two “Search Criteria” i.e. Options to Search by 1) Preferences and 2) Establishment Name



4. Among the Search criterion options select “Establishment Name, type FDC LIMITED” and click on option “Search” showing State as Maharashtra and District as Mumbai.
5. Once you click on “Search” below page appears listing current openings in FDC LIMITED. Click on Establishment name “FDC LIMITED” (First column) and Select “Apply” button given at the bottom of the page.

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6. Once you click on "Apply" button a message appears as given below **"Successfully applied for the training position. Based on availability, you will be contacted by the Establishment"**.

For detailed information, visit link shown below:

[http://mhrdnats.gov.in/sites/default/files/NATS User Manual Student Enrol.pdf](http://mhrdnats.gov.in/sites/default/files/NATS%20User%20Manual%20Student%20Enrol.pdf)

FOR ANY QUERIES, CANDIDATES MAY CONTACT VI E-MAIL ID: yogesh.patil@fdcindia.com / dilip.jathar@fdcindia.com

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